
**Holland Township Board of Education
Milford, NJ 08848**

**Regular Board Meeting
Agenda
January 25, 2011
7:30 P.M.**

A. Call to Order

B. Pledge of Allegiance

C. Welcome

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. Roll Call

McDowall____ Moebus____ Schneider ____ Scott ____ Somers____

Soucie____ Vandenburg____ Geissler____ Scheibener____

E. Correspondence/Presentations

Jason Kries will do a presentation on our SuccessMaker software.

F. Approval of Minutes of Previous Meetings

December 21, 2010 Regular BOE Meeting and Executive Session

McDowall____Moebus____Schneider____Scott____Somers____
 Soucie____Vandenburg____Geissler____Scheibener____

G. Comments: Board President/Board Members

H. Comments: Superintendent

I. Comments: Principal

J. Comments: Public – Agenda Items Only

Superintendent Action Items

K. Education

Approve 2010-2011 Class/Field Trips

RESOLVED that the Holland Township Board of Education approves the following 2010-2011 class/field trips:

Grade/Group	Date	Trip
Ski Club	January 31, 2011 February 7, 14, 22 & 28, 2011	Shawnee Mountain
Drama Club	May 20, 2011	<i>Mama Mia</i> , Broadway Play, NYC

Approve Acceptance of Catholic Charities Scholarship

RESOLVED that the Holland Township Board of Education approves the acceptance of \$600 scholarship from Catholic Charities to be applied toward the CAP/Teen CAP Program.

McDowall____Moebus____Schneider____Scott____Somers____

Soucie____Vandenburg____ Geissler____ Scheibener____

L. Personnel

1. Approve Staff Attendance at Conferences/Workshops L-1
RESOLVED that the Holland Township Board of Education approves staff attendance at conferences.

2. Approve Staff Summaries of Approved Conferences/Workshops L-2
RESOLVED that the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

3. Approve Unpaid Sick Day
RESOLVED that the Holland Township Board of Education approves an unpaid sick day for the following staff member.
FURTHER RESOLVED that the following payroll check for this staff member will be deducted for her unpaid sick day:

Ellen Grady – January 4, 5, 6, 7, 10

4. Approve Professional Development Hours
RESOLVED that the Holland Township Board of Education approves the below staff members for workshop preparation for presentation to be given at the New Jersey Middle School Association Conference; 6 hours each for the following salary totals to be paid from the Schools to Watch Grant (subject to settlement of contract):

Jason Kries \$40.77/hr x 6 hours = \$244.62

Carrie Grundhauser \$40.77/hr x 6 hours = \$244.62

5. Approve Appointment of Teacher of Autism Maternity Leave Position L-3
RESOLVED that the Holland Township Board of Education appoint Ms. Heather Bazarnicki to fill the Teacher of Autism maternity leave position on or about February 1, 2011. Ms. Bazarnicki will be paid as per as follows:

Regular per diem substitute rate \$80.00, for the first ten consecutive school days and effective on the eleventh consecutive day in the same position, the rate shall be paid 1.3 times the regular per diem substitute rate (\$104.00), and shall be retroactive to the first day.

On the 31st consecutive school day in the position the per diem amount will be 1/200th of step one of the teachers' salary guide (\$220.26).

6. Approve Additional Leave Without Pay

RESOLVED that the Holland Township Board of Education shall extend Heather Sorge's Family Leave due to unforeseen circumstances until January 30, 2011. Heather Sorge will return on Monday, January 31, 2011.

McDowall____ Moebus____ Schneider____ Scott____ Somers____

Soucie____ Vandenburg____ Geissler____ Scheibener____

M. Policy

1. Approve Second Reading of Policy 1140

RESOLVED that the Holland Township Board of Education approves the second reading of Policy 1140 (Affirmative Action Program).

2. Approve Second Reading of Policy 1523

RESOLVED that the Holland Township Board of Education approves the second reading of Policy 1523 (Comprehensive Equity Plan).

3. Approve Second Reading of Policy 1530

RESOLVED that the Holland Township Board of Education approve the second reading of Policy 1530 (Equal Employment Opportunities).

4. Approve Second Reading of Policy 6360

RESOLVED that the Holland Township Board of Education approves the second reading of Policy 6360 (Political Contributions).

5. Approve Second Reading of Policy 6362

RESOLVED that the Holland Township Board of Education approves the second reading of Policy 6362 (Contributions to Board Members and Contract Awards).

6. Approve Second Reading of Policy 8420

RESOLVED that the Holland Township Board of Education approves the second reading of Policy 8420 (Emergency and Crisis Situations).

7. Approve Second Reading of Regulation 8420

RESOLVED that the Holland Township Board of Education approves the second reading of Regulation 8420 (Emergency and Non-Fire Evacuation Plan).

8. Approve Second Reading of Regulation 8420.2

RESOLVED that the Holland Township Board of Education approves the second reading of Regulation 8420.2 (Bomb Threat).

9. Approve Second Reading of Regulation 8420.7

RESOLVED that the Holland Township Board of Education approve the second reading of Regulation 8420.7(Lockdown Procedures).

10. Approve Second Reading of Regulation 8420.10

RESOLVED that the Holland Township Board of Education approves the second reading of Regulation 8420.10 (Active Shooter).

11. Approve Second Reading of Policy 3125

RESOLVED that the Holland Township Board of Education approves the second reading of Policy 3125 (Employment of Teaching Staff Members).

12. Approve Second Reading of Bylaw 0131

RESOLVED that the Holland Township Board of Education approves the second reading of Bylaw 0131 (Bylaws and Policies).

13. Approve Second Reading of Bylaw 0134

RESOLVED that the Holland Township Board of Education approves the second reading of Bylaw 0134 (Board Self Evaluation).

14. Approve Second Reading of Bylaw 0157

RESOLVED that the Holland Township Board of Education approves the second reading of Bylaw 0157 (Board of Education Website).

15. Approve First Reading of Policy 9181

M-1

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 9181 (Volunteer Athletic Coaches).

16. Approve First Reading of Policy 1550

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 1550 (Affirmative Action Program for Employment and Contract Practices).

17. Approve First Reading of Policy 2260

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 2260 (Affirmative Action Program for School and Classroom Practices).

18. Approve First Reading of Policy 2423

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 2423 (Bilingual and ESL Education).

19. Approve First Reading of Policy 8740

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 8740 (Bonding).

20. Approve First Reading of Bylaw 0155

RESOLVED that the Holland Township Board of Education approves the first reading of Bylaw 0155 (Committees).

21. Approved Reviewed Bylaws

RESOLVED that the Holland Township Board of Education approves the following reviewed but unchanged bylaws:

- Bylaw 0133 Adjudication of Dispute
- Bylaw 0141 Board Member Number and Term
- Bylaw 0143 Board Member Election and Appointment
- Bylaw 0144 Board Member Orientation
- Bylaw 0145 Board Member Resignation and Removal
- Bylaw 0148 Board Member Indemnification

McDowall ____ Moebus ____ Schneider ____ Scott ____ Somers ____

Soucie ____ Vandenburg ____ Geissler ____ Scheibener ____

N. Finance & Facilities

1. Approve Transfer of November Funds for the 2010-2011 School Budget N-1
 RESOLVED that the Holland Township Board of Education approves the report of line item transfers for November within the 2010-2011 school budget, pursuant to Policy # 3160.

2. Accept Monthly Financial Report N-2
 RESOLVED that the Holland Township Board of Education accepts the monthly financial reports of the Board Secretary, Form A148, and the Treasurer, Form A149 for the month ending November 2010;
 WHEREAS the Board of Education has received the Reports of the Secretary and Treasurer for the month of November 2010; and
 WHEREAS these reports show the following balances on

<u>Fund</u>	<u>Board Secretary Cash Balance</u>	<u>Treasurer Cash Balance</u>
(10) General Fund	\$1,792,286.03	\$1,792,286.03
(10) Capital Reserve	\$ 445,532.13	\$ 445,532.13
(20) Special Revenue Fund	-\$ 50,658.56	-\$ 50,658.56
(30) Capital Projects Fund	\$ 0	\$ 0
(40) Debt Service Fund	\$ 1.36	\$ 1.36
TOTAL	\$2,187,160.96	\$2,187,160.96

And, WHEREAS in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date in the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education; NOW, THEREFORE BE IT

RESOLVED that the Holland Township Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED in compliance with N.J.A.C. 6:20-2A.10(e), the Holland Township Board of Education certifies that after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account for fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

3. Approve Payment of the Payroll Bill List N-3

WHEREAS the Board Secretary has presented payroll check registers for December 15 and December 23, 2010 in the amount of \$667,407.69.

With the recommendation that it be paid; Now therefore be it

RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$ 660,964.24
(20) Special Revenue Fund	\$ 6,443.45
(30) Capital Projects Fund	\$ 0
(40) Debt Service Fund	\$ 0
TOTAL	\$ 667,407.69

4. Approve Transfer of December Funds for the 2010-2011 School Budget N-4

RESOLVED that the Holland Township Board of Education approves the report of line item transfers for December within the 2010-2011 school budget, pursuant to Policy # 3160.

5. Accept Monthly Financial Report N-5

RESOLVED that the Holland Township Board of Education accepts the monthly financial reports of the Board Secretary, Form A148, and the Treasurer, Form A149 for the month ending December 2010;

WHEREAS the Board of Education has received the Reports of the Secretary and Treasurer for the month of December 2010; and
 WHEREAS these reports show the following balances on

<u>Fund</u>	<u>Board Secretary Cash Balance</u>	<u>Treasurer Cash Balance</u>
(10) General Fund	\$ 1,107,017.88	\$ 1,107,017.88
(10) Capital Reserve	\$ 445,673.76	\$ 445,673.76
(20) Special Revenue Fund	- \$ 70,444.25	- \$ 70,444.25
(30) Capital Projects Fund	\$ 0	\$ 0
(40) Debt Service Fund	\$ 1.36	\$ 1.36
TOTAL	\$ 1,482,248.75	\$ 1,482,248.75

And, WHEREAS in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date in the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education; NOW, THEREFORE BE IT

RESOLVED that the Holland Township Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED in compliance with N.J.A.C. 6:20-2A.10(e), the Holland Township Board of Education certifies that after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account for fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

6. Approve Payment of the Bill List

N-6

WHEREAS the Board Secretary has presented a check register for January 25, 2011 in the amount of \$314,105.39.

With the recommendation that it be paid; Now therefore be it

RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$ 300,087.72
(20) Special Revenue Fund	\$ 14,017.67
(30) Capital Projects Fund	\$ 0
(40) Debt Service Fund	\$ 0
TOTAL	\$314,105.39

7. Bus Route Revisions: Additional Stops

RESOLVED that the Holland Township Board of Education approves the following Bus Route revisions to include two additional bus stops, revising the original routes to include bus stop locations as per P.L.2010, c.69 (A2137):

Holland Route 6A: Chestnut Avenue, Frenchtown, NJ

Holland Route 5B: Sweethollow Road/Goritz Road, Milford, NJ

8. Rejection of Regularly Operating District (ROD) Grants

N-7

RESOLVED that the Holland Township Board of Education rejects the following Regularly Operating District (ROD) Grant funding to fund 40% of the cost of renovations, rehabilitations and site improvements to the Holland Township School District land/buildings, as per the Final Eligible Costs (FEC) determinations of a school facilities project for a Regular Operating District seeking a grant pursuant to Educational Facilities Construction and Financing Act (EFCFA) P.L. 2000, c. 72, as amended, Section 15 Grants, dated August 30, 2010:

19-2220-060-10-1001	Grant Amount	\$1,963,645
	Local Fund Requirement	\$2,945,468 (<i>Referendum</i>)
19-2220-060-10-1002	Grant Amount	\$ 419,560
	Local Fund Requirement	\$ 629,340 (<i>Referendum</i>)
19-2220-060-10-1003	Grant Amount	\$2,214,800
	Local Fund Requirement	\$3,322,200 (<i>Referendum</i>)

WHEREAS the Holland Township Board of Education is not accepting the ROD Grant funds for projects 1001, 1002, and 1003 based on the requirement of a referendum to request an additional tax in Holland Township;

FURTHER RESOLVED the decision by the Holland Township Board of Education to reject the ROD Grant funds is based on the Board's careful consideration of the current economic downturn and the need for the establishment of an additional tax burden on the taxpayers of the Township of Holland to fund 60% of the cost of the projects.

McDowall____Moebus____Schneider____Scott____Somers____

Soucie____Vandenburg____Geissler____Scheibener____

O. Communications Committee

P. Supplementary Matters

Q. Comments: Public – General

R. Executive Session

MOTION: Enter Executive Session

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Negotiations

And be it further RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board's consideration of the subject matter has been closed, or that such matters that adversely affect the rights of prospective, current, or past

public officers or personnel of the board, such individuals have in writing requested the disclosure of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

McDowall____Moebus____Schneider____Scott____Somers____

Soucie____Vandenburg____Geissler____Scheibener____

MOTION: Enter Public Session

McDowall____Moebus____Schneider____Scott____Somers____

Soucie____Vandenburg____Geissler____Scheibener____

S. Adjournment