
**Holland Township Board of Education
Milford, NJ 08848**

Regular Board Meeting

Agenda

December 21, 2010

7:30 P.M.

A. Call to Order

B. Pledge of Allegiance

C. Welcome

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. Roll Call

McDowall____ Moebus____ Schneider ____ Scott ____ Somers____

Soucie____ Vandenburg____ Geissler____ Scheibener____

E. Correspondence/Presentations

Presentation of Honor Roll Certificates

F. Approval of Minutes of Previous Meetings

November 23, 2010 Regular BOE Meeting and Executive Session

McDowall____ Moebus____ Schneider____ Scott____ Somers____

Soucie____ Vandenburg____ Geissler____ Scheibener____

G. Comments: Board President/Board Members

H. Comments: Superintendent

I. Comments: Principal

J. Comments: Public – Agenda Items Only

Superintendent Action Items

K. Education

McDowall____Moebus____Schneider____Scott____Somers____

Soucie____Vandenburg____Geissler____Scheibener____

L. Personnel

1. Approve Staff Attendance at Conferences/Workshops L-1
RESOLVED that the Holland Township Board of Education approves staff attendance at conferences.
2. Approve Staff Summaries of Approved Conferences/Workshops L-2
RESOLVED that the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.
3. Approve New or Revised Job Descriptions
RESOLVED that the Holland Township Board of Education approves the following new or revised job descriptions:
 - a. Superintendent of Schools
 - b. K-8 Art Teacher
 - c. Athletic Coach
 - d. Assistant Athletic Coach
 - e. Bus Aide
 - f. Cafeteria Aide

- g. Early Childhood Education Teacher
 - h. Educational Facilities Manager
 - i. Elementary Education Teacher
 - j. Extra-Curricular Activity Advisor
 - k. Health and Physical Education Teacher
 - l. K-8 Music Teacher
 - m. K-8 Subject Area Teacher
 - n. Library Media Clerk
 - o. School Library Media Specialist
 - p. School Nurse
 - q. Special Education Teacher
 - r. Assistant to the Business Administrator
4. Approve Substitute Teacher L-3
RESOLVED that the Holland Township Board of Education approves Amy M. Kucharski as a substitute teacher.
5. Approve Substitute Teacher L-4
RESOLVED that the Holland Township Board of Education approves Matthew J. Lick as a substitute teacher.
6. Approve Substitute Aide, Clerk and Cafeteria Aide L-5
RESOLVED that the Holland Township Board of Education approves Michele Schwallie as a substitute aide, clerk and cafeteria aide.
7. Approve Revised NJ Family Leave Act Request
RESOLVED that the Holland Township Board of Education approves Heather Sorge's revised NJ Family Leave Act request to begin October 7, 2010 until on or about January 13, 2010
8. Approve Teresa Klapper to Fill Spanish Vacancy
RESOLVED that the Holland Township Board of Education appoint Teresa Klapper to the vacant Spanish teaching position retroactive to November 29, 2010. Ms. Klapper will be paid as per Board Policy 3125 as follows:
- Regular per diem substitute rate of \$80.00 per day for the first ten consecutive school days and effective on the eleventh consecutive day in the position, the rate shall be 1.3 times the regular per diem substitute rate (104.00), and shall be retroactive to the first day.

Ms. Klapper will remain in the position until a suitable, highly qualified candidate can be hired.

McDowall____Moebus____Schneider____Scott____Somers____

Soucie____Vandenburg____ Geissler____ Scheibener____

M. Policy

1. Approve First Reading of Policy 1140

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 1140 (Affirmative Action Program).

2. Approve First Reading of Policy 1523

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 1523 (Comprehensive Equity Plan).

3. Approve First Reading of Policy 1530

RESOLVED that the Holland Township Board of Education approve the first reading of Policy 1530 (Equal Employment Opportunities).

4. Approve First Reading of Policy 6360

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 6360 (Political Contributions).

5. Approve First Reading of Policy 6362

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 6362 (Contributions To Board Members and Contract Awards).

6. Approve First Reading of Policy 8420

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 8420 (Emergency and Crisis Situations).

7. Approve First Reading of Regulation 8420

RESOLVED that the Holland Township Board of Education approves the first reading of Regulation 8420 (Emergency and Non-Fire Evacuation Plan).

8. Approve First Reading of Regulation 8420.2

RESOLVED that the Holland Township Board of Education approves the first reading of Regulation 8420.2 (Bomb Threat).

9. Approve First Reading of Regulation 8420.7
RESOLVED that the Holland Township Board of Education approve the first reading of Regulation 8420.7(Lockdown Procedures).
10. Approve First Reading of Regulation 8420.10
RESOLVED that the Holland Township Board of Education approves the first reading of Regulation 8420.10 (Active Shooter).
11. Approve First Reading of Policy 3125 M1
RESOLVED that the Holland Township Board of Education approves the first reading of Policy 3125 (Employment of Teaching Staff Members).
12. Approve First Reading of Bylaw 0131 M2
RESOLVED that the Holland Township Board of Education approves the first reading of Bylaw 0131 (Bylaws and Policies).
13. Approve First Reading of Bylaw 0134 M3
RESOLVED that the Holland Township Board of Education approves the first reading of Bylaw 0134 (Board Self Evaluation).
14. Approve First Reading of Bylaw 0157 M4
RESOLVED that the Holland Township Board of Education approves the first reading of Bylaw 0157 (Board of Education Website).

McDowall___ Moebus___ Schneider___ Scott___ Somers___

Soucie___ Vandenburg___ Geissler___ Scheibener___

N. Finance & Facilities

1. Approve Payment of the Payroll Bill List N-1
WHEREAS the Board Secretary has presented a payroll check register for November 30, 2010 in the amount of \$296,662.78.
With the recommendation that it be paid; Now therefore be it
RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$ 293,890.13
(20) Special Revenue Fund	\$ 2,772.65
(30) Capital Projects Fund	\$ 0
(40) Debt Service Fund	\$ 0
TOTAL	\$ 296,662.78

2. Approve Payment of the Bill List

N-2

WHEREAS the Board Secretary has presented a check register for December 21, 2010 in the amount of \$248,890.08.

With the recommendation that it be paid; Now therefore be it

RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$ 232,547.84
(20) Special Revenue Fund	\$ 16,342.24
(30) Capital Projects Fund	\$ 0
(40) Debt Service Fund	\$ 0
TOTAL	\$ 248,890.08

3. Approve Waiver for Special Education Medicaid Initiative (SEMI)

RESOLVED that the Holland Township Board of Education approves the filing of a waiver to exempt Holland Township School District's participation in the Special Education Medicaid Initiative (SEMI) based on a projected district enrollment of less than 30 Medicaid eligible classified students;

FURTHER RESOLVED that the Holland Township Board of Education will submit the waiver to the Hunterdon County Office of Education for final approval.

4. Accept the Prescription Plan and Medical Plans Premium Renewal Rate Increase January 1, 2011 through December 31, 2011

RESOLVED that the Holland Township Board of Education accepts the Prescription and Medical Plans renewal for the period effective January 1, 2011 through December 31, 2011, as quoted by LDP Consulting Group, Inc;
 RESOLVED that the Holland Township Board of Education accepts the Bollinger Prescription Plan renewal rate increase of 14.0%,
 FURTHER RESOLVED that the Holland Township Board of Education accepts the Horizon Blue Cross Blue Shield of New Jersey Plan renewal rate increase of 14% for the CMM and PPO Plans, and the 15.2% increase for the HMO Plan;
 and
 RESOLVED the Holland Township Board of Education accepts a 0% increase for the Standard Insurance Company Long Term Disability Plan;
 FURTHER RESOLVED that the Holland Township Board of Education accepts the Employee Assistance Program (EAP) to the Long Term Disability Insurance Program through Standard Insurance at no additional cost to the Board Of Education.

5. Accept Donation to Library

RESOLVED that the Holland Township Board of Education accept a donation to the Library in the amount of \$100.00 from Frenchtown-Milford VFW Post 7587.

McDowall____Moebus____Schneider____Scott____Somers____

Soucie____Vandenburg____ Geissler____ Scheibener____

O. Communications Committee

1. Approve Special Board Meeting

RESOLVED that the Holland Township Board of Education approve a resolution to hold a special board meeting in February 2011 on a date to be determined later for the purpose of gathering input from the public regarding the development of the 2011-2012 district budget.

P. Board Goals/Timeline

Review current Board goals
 Review Board's timelines

Q. Supplementary Matters

Update on District Goals

Update on Board and Committee Goals
Distribution of Strategic Plan for future review and discussion

R. Comments: Public – General

S. Executive Session

MOTION: Enter Executive Session

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

And be it further RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter has been closed, or that such matters that adversely affect the rights of prospective, current, or past public officers or personnel of the board, such individuals have in writing requested the disclosure of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

McDowall____Moebus____Schneider____Scott____Somers____

Soucie____Vandenburg____Geissler____Scheibener____

MOTION: Enter Public Session

McDowall____Moebus____Schneider____Scott____Somers____

Soucie____Vandenburg____Geissler____Scheibener____

T. Adjournment