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**Official Minutes of the  
Holland Township Board of Education  
Milford, NJ 08848**

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**ANNUAL REORGANIZATION and REGULAR BOARD MEETING  
APRIL 27, 2010 7:30 P.M.**

**Call to Order** Board Secretary, Abigail Postma Called the Meeting to Order

**Pledge of Allegiance**

**Welcome** Board Secretary, Abigail Postma Opened the meeting:

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and, that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the board.

**Election Results**

The results of the annual school election, held on April 20, 2010 was reported by the Board Secretary:

1. Budget Defeated

For: 518

Against: 713

2. Election of Board Members

*Members to the Board of Education for 3-Year Terms:*

John R. Geissler

Lorraine Scheibener

Kathy Vandenburg

3. Election of Board Members

*Members to the Board of Education for 2-Year Term:*

Roger W. Schneider

**Oath of Office**

The Board Secretary administered the Oath of Office to new board members:

***John R. Geissler, Roger Schneider, Lorraine Scheibener, Kathy Vandenburg***

## **Role Call**

Board Present: Geissler, McDowall, Moebus, Scheibener, Schneider,  
Scott (7:58pm), Somers, Soucie, Vandenburg

Administration Present: Mr. Suarez, Superintendent, Mrs. Postma, RSBA,  
Mrs. Yard, Principal, Mrs. Stannard, Supv. CST,  
Mrs. VanLieu, Supv. Curriculum

Public: 25

## **Correspondence/Presentations**

Robotics Club Presentation – Mrs. McWilliams and Students

## **Organization Meeting**

1. Nomination/Election of Board President Abigail Postma, Board Secretary Called for Nominations for Board President:

**MOTION** by Mr. Moebus to nominate Lorraine Scheibener for President, seconded by Mr. Geissler;

Mr. Geissler moved to close nominations, seconded by Mr. Moebus;

**VOTE: President Lorraine Scheibener: MOTION APPROVED UNANIMOUSLY**

### ***Reappointed Board President Lorraine Scheibener continued the Meeting:***

2. Nomination/Election of Board Vice-President Lorraine Scheibener, President Called for Nominations for Board President

**MOTION** by Mr. Moebus to nominate John Geissler for Vice-President, seconded by Mr. Somers;

Mr. Moebus moved to close nominations: seconded by Mr. Somers;

**VOTE: VP John Geissler: MOTION APPROVED UNANIMOUSLY**

**MOTION by Mr. McDowall, seconded by Mr. Moebus to approve action items #3 through #23:**

3. Adoption of Rules, Policies and By-Laws

RESOLVED that all rules, policies and by-laws of the Holland Township School District presently in effect are hereby adopted.

4. Approval of Programs and Curriculum

RESOLVED that the programs, educational organization, curriculum guides and textbooks of the Holland Township School District presently in effect are hereby adopted.

5. Approve Contracts and Agreements

BE IT RESOLVED that all continuing Contracts and Agreements of the Holland Township Board of Education presently in effect are hereby continued.

6. Child Study Team

BE IT RESOLVED that the Holland Township Board of Education approves the services of a Child Study Team: Learning Disabilities Teacher/Consultant, School Psychologist, and School Social Worker.

7. Annual Schedule of Regular Meetings

H-1

BE IT RESOLVED that beginning May 25, 2010, the Holland Township Board of Education will meet at 7:30 p.m. in the Holland Township School, on the fourth Tuesday of each month, to conduct regular business of the board of education, unless otherwise noted in the annual meeting schedule.

8. Tax Payment Schedule: General Fund Tax Levy

BE IT RESOLVED that the Holland Township Board of Education approves the following tax payment schedule for tax levy funds from the Township of Holland for the Holland Township Board of Education general fund budget:

*PAYMENTS:*

<i>1. July 1, 2010</i>	<i>2. September 1, 2010</i>	<i>3. November 1, 2010</i>
<i>4. January 1, 2011</i>	<i>5. March 1, 2011</i>	<i>6. May 1, 2011</i>

9. Official Publications

RESOLVED that the *Hunterdon Democrat* hereby designated the official publication of the Holland Township Board of Education to receive official notices of the district; and,

FURTHER, that *The Express-Times* is hereby designated the alternate official publication of the Holland Township Board of Education to receive official notices of the district.

10. Signatories

BE IT RESOLVED that the following persons are authorized to sign on the accounts of the Holland Township Board of Education, as indicated:

General Account	Board President or Vice-President, Board Secretary and Treasurer
Capital Reserve Account	Board President or Vice-President, Board Secretary and Treasurer
Payroll Account	Treasurer or Board Secretary

Payroll Agency Account	Treasurer or Board Secretary
Unemployment Trust Fund	Treasurer or Board Secretary
Student Activity Account	Board Secretary, and Superintendent or Principal
Lunch Fund Account	Board Secretary and Treasurer

11. Depositories for School Funds

BE IT RESOLVED that the following financial institutions are hereby designated official depositories for funds of the Holland Township Board of Education:

*TD Banknorth. LA  
New Jersey Cash Management Fund*

AND BE IT FURTHER RESOLVED the Holland Township Board of Education designates the School Funds Investor as the Board Secretary/Business Administrator pursuant to N.J.S.A 17:12B-241.

12. Tax Shelter Annuity Companies/Brokers

BE IT RESOLVED that the Holland Township Board of Education approves the following Tax Shelter Annuity Programs, 403b providers and representatives for the 2010-2011 school year for the Holland Township Board of Education Employees:

First Investors Corporation  
Lincoln Financial Group  
AXA Equitable  
Financial Resources & Retirement Advisory, Inc.  
Oppenheimer Funds Services  
Vanguard Group

13. Transfer of Funds

BE IT RESOLVED that the Holland Township Board of Education authorizes the Superintendent and the Business Administrator/Board Secretary to transfer funds from the General Account for the purpose of purchasing Certificates of Deposit, Repurchase Agreements and any other instruments of investment.

14. Appointment of Officers/Appointments ~ Reappointments

BE IT RESOLVED that the Holland Township Board of Education appoints the following officials, for the period July 1, 2010 through June 30, 2011:

Business Administrator/Board Sec	Abigail J. Postma
Treasurer of School Monies	Patti Fischer
Custodian of School Records	Abigail J. Postma
Attendance Officer	Police Chief David VanGilson
Affirmative Action Officer	Abigail J. Postma
504 Officer	Nancy Yard
Public Agency Compliance Officer	Emil Suarez

Drug Liaison Officer	Celeste Aliberti
Right to Know Coordinator	James Stryker
AHERA Representative	James Stryker
Safety Committee Coordinator	James Stryker
IPM Coordinator	James Stryker

15. Section 125 Plan: Health Benefits

WHEREAS The Board wishes to continue the adoption of the Section 125 Cafeteria Plan, which permits employees to waive health benefit coverage in return for a taxable cash payment, and which will maintain the tax-free status of the health benefits themselves; and

WHEREAS The Board also wishes to continue the adoption of the Section 125 Cafeteria Plan, which will permit employees to pay the employee share of applicable health benefits with a payroll deduction taken before federal payroll taxes are computed; and

RESOLVED that the School Business Administrator/Board Secretary is appointed as Plan Administrator;

FURTHER RESOLVED that the Plan Administrator is hereby instructed to take such actions that are necessary and proper to implement the Plan, which are to include the continuation of adequate accounting and administrative procedures to administer the Plan, and notifying eligible employees of their options under the Plan.

16. Professional Services Contract

WHEREAS the Holland Township Board of Education is in need of auditing, health, legal services; and other required services,

WHEREAS NJSA 18A:18A-5a(1) and Chapter 440 of the laws of 1999 specifically exempt professional services contracts from competitive bids; NOW THEREFORE BE IT RESOLVED that the Board Secretary is authorized to execute contracts for the following professional services, from July 1, 2010 through June 30, 2011:

<i>Auditor</i>	<i>William Colantano Jr.</i>	<i>\$16,100 year</i>
<i>Legal Counsel</i>	<i>Schwartz, Simon, Edelstein, Celso &amp; Kessler</i>	<i>\$ 165 per hour</i>
<i>Bond Counsel</i>	<i>Wilentz, Goldman &amp; Spitzer, P.A.</i>	<i>\$ 150 per hour</i>
<i>School Physician</i>	<i>Delaware Valley Family Health Cnt</i>	<i>\$250 per hour</i>
<i>Retainer fee for AED</i>	<i>Delaware Valley Family Health Cnt</i>	<i>\$ 2,800 per year</i>
<i>School Plumber</i>	<i>Richard E. Yard</i>	<i>\$85 per hour</i>
<i>School Electrician</i>	<i>P.W.Metz</i>	<i>\$85 per hour</i>
<i>School HVAC</i>	<i>C&amp;R Service Company</i>	<i>\$75 per hour</i>

*School Boiler Svcs. Metz Electrical \$81 per hour*

*General School Supply Hunterdon County ESC: Prices as Per 2010 Bid Packet*

17. Petty Cash Account

RESOLVED that a Petty Cash Account be established for the 2010-2011 year, in the amount of \$300.00; and appoints Abigail Postma, School Business Administrator/Board Secretary as custodian of the same.

18. Authorization to Implement the 2010-2011 Budget

BE IT RESOLVED that the Superintendent and the School Business Administrator are authorized to implement the 2010-2011 school budget, once certified and finalized pursuant to local and state policies and regulations.

19. Authorization of Purchasing Agent

BE IT RESOLVED that the Holland Board of Education approves the following resolution:

WHEREAS, the Procurement Law 18A:18A-2, was signed into law by former Governor Whitman and became effective on April 17, 2000, and;

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and;

WHEREAS, 18A: 18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate the bid threshold in a contract year, may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and;

WHEREAS, 18A:18A-3 also authorizes a Board of Education to establish a bid threshold of \$29,000 if they employ a purchasing agent as determined by the Department of Community Affairs, and;

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW THEREFORE BE IT RESOLVED, that the Holland Township Board of Education pursuant to the statutes cited above hereby appoints Abigail Postma, Business Administrator & Board Secretary as its duly authorized purchasing agent, and is duly assigned the authority and responsibility for the purchasing activity of the Holland Township School District, and;

BE IT FURTHER RESOLVED, that Abigail Postma is hereby authorized to award contracts on behalf of the Holland Township School District Board of Education that are in aggregate less than 15% of the bid threshold without soliciting competitive quotations, and;

BE IT FURTHER RESOLVED, that Abigail Postma is hereby authorized to seek competitive quotations, when applicable and practicable and award such contracts when they in the aggregate exceed 15% of the bid threshold but less than the established bid threshold, and;

BE IT FURTHER RESOLVED, that Abigail Postma is hereby authorized as a purchasing agent as determined by the Department of Community Affairs and holds a certificate attesting to the same which authorizes her to issue contracts up to \$29,000 without soliciting competitive bids.

20. Authorization of State Contracts

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, Title 18A:18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and;

WHEREAS, the Holland Township School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and;

WHEREAS, the Holland Township School District desires to authorize its purchasing agent for the 2010-2011 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED, that the Holland Township School District Board of Education does hereby authorize Abigail Postma, the district purchasing agent to make purchases of goods and services entered into on behalf by the State of New Jersey, Division of Purchase and Property utilizing its approved state contract vendor list:

Apple Computer A70259  
Certified Chemical A60719  
Dell Computers A81247  
Hewlett Packard (HP) A70262  
School Specialty A65606

Kurtz A 65593  
Keyboard Consultants A81193  
EAI School Supply A65608  
Nickerson NJ, Inc A67809

21. Authorization to Implement the 2010-2011 Tuition Rates

BE IT RESOLVED that the Holland Township Board of Education implements the following Non-Resident and Resident Tuition Rates as follows:

- Kindergarten* .....\$ 9,670
- Grades 1-5*.....\$ 8,898
- Grades 6-8*.....\$ 9,156
  
- Preschool Special Education Integrated (LEA Out of District) Part Time* .....\$10,000
- Preschool (Resident) Regular Program Part Time*.....\$ 2,000
- Preschool (Resident Only) Regular Program PT: Qualified Reduced Lunch*....\$1,500
- Preschool (Resident Only) Regular Program PT: Qualified Free Lunch*.....\$1,000
  
- Autistic Program*.....\$22,000
- LLD Program*.....\$18,000
  
- Summer ESY Preschool Program*.....\$ 1,500
- Summer Extended School Year Program*...\$ 1,500

22. Insurance Agents of Record

RESOLVED that the Holland Township Board of Education appoints the ADP Statewide Insurance Agencies, Inc. as Insurance Agent of Record, for the 2010-2011 school year; and, further

RESOLVED that the Holland Township Board of Education appoints the LDP Consulting Group as Agent of Record for employee benefits, for the 2010-2011 school year;

FURTHER RESOLVED that the Board Secretary has permission to review other brokers for possible savings.

23. Approve Travel and Expense Reimbursement for 2010-2011

RESOLVED that the 2010-2011 Holland Township School Budget includes staff travel and expense;  
WHEREAS, as per NJAC 6A:23B-1.29(b), the budget provides a maximum expenditure amount that may be allotted for travel and expense reimbursement,  
NOW THEREFORE BE IT RESOLVED that the Holland Township Board of Education establishes the school district travel maximum for the 2010-2011 school year at the sum of \$65,000, and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded;  
BE IT FURTHER RESOLVED included in this amount is a maximum business travel amount of \$1,500 per employee;  
WHEREAS the maximum pre-budget (2009/10) travel amount is \$65,000 and expended to date in the 2009-2010 school budget is \$11,500.

**DISCUSSION:** *Mr. Suarez, Superintendent* reviewed the items of change in #14 for Affirmative Action Officer from Mrs. Yard to Mrs. Postma due to reason of investigation of harassment for staff.

*Mr. Moebus* stated that the word Architectural should be deleted from action #16.

**MOTION APPROVED UNANIMOUSLY**

**MOTION** by Mr. Somers seconded by Moebus to approve action #24:

24. Appointment of Board Representatives

BE IT RESOLVED that the Holland Township Board of Education appoints representatives and alternates to the following organizations:

- Hunterdon County ESC.....Mr. Moebus*
- Alternate HCESC.....Mr. Somers*
- Hunterdon County School Boards Association.....Mr. Moebus*
- Alternate HCSBA.....Mr. Somers*
- New Jersey School Boards Association.....Mrs. Scott*
- Alternate NJSBA.....Mr. Somers*
- HTS PTO Representative.....Mr. Geissler*
- Alternate HTS PTO Alternate.....Mr. Schneider*

**MOTION APPROVED UNANIMOUSLY**

**MOTION** by Mr. Geissler, seconded by Mr. Moebus to approve action #25:

25. Approve the Board of Education Membership Code of Ethics H-2

BE IT RESOLVED that the Holland Township Board of Education approves and accepts the Board Member Code of Ethics;  
FURTHER RESOLVED each Board of Education Member will sign the documentation that he/she has received a copy of the code and it is understood;

1. *I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.*
2. *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.*
3. *I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*

4. *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
5. *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.*
6. *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
7. *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.*
8. *I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*
9. *I will support and protect school personnel in proper performance of their duties.*
10. *I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.*

**MOTION APPROVED UNANIMOUSLY**

## **REGULAR BOARD MEETING**

**MOTION** by Mr. Moebus, seconded by Mr. McDowall to approve the following:  
March 31, 2010 Regular Board Meeting & Executive Session Minutes

**MOTION APPROVED UNANIMOUSLY**

### **Comments: Board President/Board Members**

President Scheibener thanked the board for re-nominating her for another year as President and welcomed the new members to the board.

### **Comments: Superintendent**

Mr. Suarez welcomed the new board members and reviewed the technology plan, updated the board on the following: Baseball & Softball games, Distinguished Student Dinner, future calendar of events, NJASK testing, and announced the press release on the Delaware Valley Regional High School ratification of their teacher union contract.

### **Comments: Principal**

Mrs. Yard announced the "Night of the Arts" program scheduled for May 12<sup>th</sup>, reviewed the current NJASK testing, updated the board on current curriculum planning, and announced the Boy Scout court yard projects.

**Comments: Public – Agenda Items Only**

*Mrs. Cavanaugh* asked the board to reconsider the reduction of Mr. Schedlbauer's position on behalf of his positive impacts to the students of the Del Val Region.

*Mr. Suarez* further explained the reduction and how the physical education department will not have a reduction in instructional services. Mr. Suarez also reviewed the tenure rights to the position and the impact of seniority.

*Student, Katie McCormick* approached the board with letters of support for Library Clerk Carla Roselle. The letters are from students in support of her not to lose her position at the school.

*Dan Gilligan* asked the board for clarification on "RIF" and tenure rights as it pertains to the physical education position.

**Executive Session #1**

**MOTION** by Mr. Moebus, seconded by Mr. Somers to enter Executive Session:

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- ***Administrator's contractual salaries for the 2010-2011 school year:***

***Emil Suarez  
Nancy Yard  
Kathleen Stannard  
Abigail Postma***

- ***Non-Association employees contractual salaries for the 2010-2011 school year:***

***Carol Cole  
Deborah Olah  
Patricia Palmer  
James Stryker  
John Jesiolowski  
Gina Viespoli***

**Lisa Croce**  
**Sherri Karcher**  
**Diane Snyder**  
**Patti Fischer**

And be it further, RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board's consideration of the subject matter has been closed, or that such matters that adversely affect the rights of prospective, current, or past, public officers, or personnel of the Board, such individuals have in writing requested the disclosure of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**MOTION APPROVED UNANIMOUSLY**

**MOTION** by Mr. Moebus, seconded by Mr. McDowall to enter Public Session

**MOTION APPROVED UNANIMOUSLY**

**Superintendent's Action Items**

**Education**

**MOTION** by Mr. McDowall, seconded by Mr. Moebus to approve the following action items as recommended by the Superintendent;

1. Approve Early Dismissals  
RESOLVED that the Holland Township Board of Education approves June 23,24, and 25, 2010 as early dismissal days.
2. Approve Eighth Grade Graduation Date  
RESOLVED that the Holland Township Board of Education approves June 23, 2010 for the eighth grade graduation.
3. Approve 2009-2010 Special Education Extended School Year Program  
RESOLVED that the Holland Township Board of Education approves the operation of the special education extended school year program for the 2009-2010 school year as dictated by students' IEPs. The program will run from July 6, 2010 to July 30, 2010. The hours will be from 9:00 – 1:00.
4. Approve Applications to County  
RESOLVED that the Holland Township Board of Education approves summer tutoring and the Summer Enrichment programs. Applications will be applied for.

5. Adopt Revised School Calendar 2010-2011 O-1  
RESOLVED that the Holland Township Board of Education adopts the revised 2010-2011 school calendar.
6. ABA Contracted Services  
RESOLVED that the Holland Township Board of Education approves Jeanette Murphy (pending criminal history approval) to provide ABA services on an as-needed basis at an hourly rate of \$65.00.
7. Approve Language Arts Textbooks  
RESOLVED that Holland Township Board of Education approves the purchase of "The MacMillan-McGraw Hill Treasure Series for Grades K-5 from McGraw-Hill School Education Group in the amount of \$77,980.93.

**MOTION APPROVED UNANIMOUSLY**

**Personnel Committee**

**MOTION** by Mr. Geissler, seconded by Mr. Somers to approve the following action items as recommended by the Superintendent;

1. Approve Staff Attendance at Conferences P-1  
RESOLVED that the Holland Township Board of Education approves staff attendance at conferences.
2. Summaries of Board of Education Approved Workshops P-2  
RESOLVED that the Holland Township Board of Education approves staff summary sheets for BOE approved workshops.
3. Approve Unpaid Sick Days  
RESOLVED that the Holland Township Board of Education approves unpaid sick days for Ellen Grady on April 14, 15, and 21, 2010.  
FURTHER RESOLVED that the following payroll check for Ellen Grady will be deducted for her unpaid sick days on April 14, 15, and 21, 2010.
4. Approve ESY Personnel  
RESOLVED that the Holland Township Board of Education approves the following personnel to work the Special Education Extended School Year (ESY). The program will be from July 6 – July 30, 2010 for 4 hours per day. Subject to adjustment after settlement of contract.

ESY Substitutes  
Teachers: \$ 40.77/hr

Cindy Butler  
Nancy Daniels

Aides: \$19.44/hr

Cindy Butler  
Jean Collaro

Debbie Risko  
 Shelli Deckert

Social Skills Teacher \$40.77 - 4 hours per week      Nancy Daniels

5.      Approve Professional Development Hours for Schools to Watch Presentation

RESOLVED that the Holland Township Board of Education approves six paid professional development hours for each of the following teachers to prepare for the National New Jersey Middle School To Watch Conference on June 24-25, 2010, to be paid out of the Schools to Watch Grant.

Sandra Ozgar	\$40.77/hr x 6 hours	=	\$244.62
Jenniffer Marycz	\$40.77/hr x 6 hours	=	\$244.62
Jason Kries	\$40.77/hr x 6 hours	=	\$244.62
Total			\$733.86

6.      Approve Reduction In Force

BE IT RESOLVED that the Holland Township Board of Education, due to budgetary constraints, approves the following staff members being reduced in force:

- Lauren Niebuhr- teacher
- Lauren Callahan - teacher
- Alan Schedlbauer –teacher
- Lynn Olah – classroom aide
- Stephen Schaible – classroom aide
- Jean Collaro – classroom aide
- Carla Roselle – Library Clerk
- Deborah Olah – Part-Time Custodian

7.      Appoint Staff for the 2010-2011 School Year

P-3

RESOLVED that the Holland Township Board of Education approves to rehire teachers, support staff, non-tenured staff, non-association staff for the 2010-2011 school year as per the enclosed listing.

8.      Approve the following General Education tutors and hours for the 2009- 2010 S/Y

RESOLVED that the Holland Township Board of Education approves the following after- school general education tutors and hours for the 2009-2010 school year:

<u>Elementary</u>	<u>Subject</u>	<u>Hours/Rate</u>	<u>Total</u>
Amber Lazier	Gr. K Math	45 min/10 sessions @ 40.77/hr	\$305.78
Amber Lazier	Gr. K LA	45 min/10 sessions @ 40.77/hr	\$305.78
Joyce Dlugose	Gr. 1 Math	45 min/10 sessions @ 40.77/hr	\$305.78
Joyce Dlugose	Gr. 1 LA	45 min/10 sessions @ 40.77/hr	\$305.78
Lisa Nolan	Gr. 2 Math	45 min/10 sessions @ 40.77/hr	\$305.78
Lisa Nolan	Gr. 2 LA	45 min/10 sessions @ 40.77/hr	\$305.78

Total

\$1,834.65

**MOTION APPROVED UNANIMOUSLY**

**Policy**

**MOTION** by Mr. Moebus, seconded by Mr. Geissler to approve the following action items as recommended by the Superintendent;

1. Approve Second Reading of Policy 3431.3 Q-1  
RESOLVED that the Holland Township Board of Education approves the second reading of Policy 3431.3 (New Jersey's Family Leave Insurance Program).
2. Approve Second Reading of Policy 4431.3 Q-2  
RESOLVED that the Holland Township Board of Education approves the second reading of Policy 4431.3 (New Jersey's Family Leave Insurance Program).
3. Approve Second Reading of Bylaw 0177 Q-3  
RESOLVED that the Holland Township Board of Education approves the second reading of Bylaw 0177 (Professional Services).
4. Approve Second Reading of Policy 5338 Q-4  
RESOLVED that the Holland Township Board of Education approves the second reading of Policy 5338 (Diabetes Management).
5. Approve Second Reading of Regulation R5338 Q-5  
RESOLVED that the Holland Township Board of Education approves the second reading of Regulation R5338 (Diabetes Management).
6. Approve Second Reading of Policy 1620 Q-6  
RESOLVED that the Holland Township Board of Education approves the second reading of Policy 1620 (Administrative Employment Contracts).
7. Approve Second Reading of Bylaw 0174 Q-7  
RESOLVED that the Holland Township Board of Education approves the second reading of Bylaw 0174 (Legal Services).
8. Approve Second Reading of Bylaw 0142.1 Q-8  
RESOLVED that the Holland Township Board of Education approves the second reading of Bylaw 0142.1 (Nepotism).

9. Approve Second Reading of Policy 5533 Q-9  
RESOLVED that the Holland Township Board of Education approves the second reading of Policy 5533 (Pupil Smoking).
10. Approve Second Reading of Regulation R5533 Q-10  
RESOLVED that the Holland Township Board of Education approves the second reading of Regulation R5533 (Pupil Smoking).
11. Approve Second Reading of Policy 7434 Q-11  
RESOLVED that the Holland Township Board of Education approves the second reading of Policy 7434 (Smoking on School Grounds).
12. Approve Second Reading of Policy 9700 Q-12  
RESOLVED that the Holland Township Board of Education approves the second reading of Policy 9700 (Special Interest Groups).
13. Approve Second Reading of Policy 8461 Q-13  
RESOLVED that the Holland Township Board of Education approves the second reading of Policy 8461 (Reporting Violence, Vandalism, Alcohol, and other Drug Abuse).
14. Approve First Reading of Policy 1110 Q-14  
RESOLVED that the Holland Township Board of Education approves the first reading of Policy 1110 (Organizational Chart).

**MOTION APPROVED UNANIMOUSLY**

**Finance and Facilities**

**MOTION** by Mr. Somers, seconded by Mr. Moebus to approve the following action items as recommended by the Superintendent;

1. Approve Transfer of Funds for the 2009-2010 School Budget R-1  
RESOLVED that the Holland Township Board of Education approves the report of line item transfers within the 2009-2010 school budget, pursuant to Policy # 3160.
2. Approve Payment of Payroll R-2  
WHEREAS the Board Secretary has presented a payroll check register for March 31, 2010 in the amount of \$325,922.43.  
With the recommendation that it be paid; Now therefore be it

RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
<b>(10) General Fund</b>	\$ 321,843.13
<b>(20) Special Revenue Fund</b>	\$ 4,079.30
<b>(30) Capital Projects Fund</b>	\$ 0
<b>(40) Debt Service Fund</b>	\$ 0
<b>TOTAL</b>	<b>\$ 325,922.43</b>

3. Approve Payment of the Bill List

R-3

WHEREAS the Board Secretary has presented a check register for April 27, 2010 in the amount of \$616,012.01

With the recommendation that it be paid; Now therefore be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
<b>(10) General Fund</b>	<u>\$576,542.71</u>
<b>(20) Special Revenue Fund</b>	<u>\$39,469.30</u>
<b>(30) Capital Projects Fund</b>	<u>\$0</u>
<b>(40) Debt Service Fund</b>	<u>\$0</u>
<b>TOTAL</b>	<u>\$616,012.01</u>

4. Approve Acceptance of SEED Grant

RESOLVED that the Holland Township Board of Education approves the acceptance of a SEED Grant in the amount of \$125 to be used for funding the rental of a Colonial Resource Trunk from the Mercer Museum for fifth grade social studies.

5. Approve Acceptance of New Jersey Project Learning Tree Model School Grant

RESOLVED that the Holland Township Board of Education approves the acceptance of the New Jersey Learning Tree Model School Grant Award in the amount of \$700 for a student-centered action project, including five hours of professional development and resource materials.

***AYES: McDowall, Moebus (Abstain #3 Check ESC), Schneider, Scott, Somers, Soucie, Vandenburg, Geissler, Scheibener***

**MOTION PASSES**

**Communications Committee**

The committee reported on the budget defeat and potential future plans to organize for next year's budget vote. Mrs. Somers thanked the communications committee for their efforts this year on the budget.

**Supplementary Matters**

Mr. Suarez updated the Board on the meeting with the Mayor and the defeated budget process and how negotiations on the budget reductions are continuing. Mr. Suarez also stated the request for the township to hold the district harmless due to the level of cuts the district faced prior to the defeated budget vote.

The board and administration reviewed a comparative child study team cost analysis and budget requirements for those types of services.

Mr. Moebus reviewed the Strauss Esmay update with the board.

**Comments: Public - General**

*Teacher Mrs. Regan* welcomed the new board members and thanked the board for all their efforts during this difficult budget period.

*Township Committee Member Dan Bush* welcomed the public to the Township Committee meetings with regards to the defeated school budget process and welcomed the new and re-elected board members.

**Executive Session #2**

**MOTION** by Mr. McDowall, seconded by Mr. Somers to enter Executive Session:

WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public

consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

***Negotiations update and Superintendent Evaluation***

And be it further, RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board's consideration of the subject matter has been closed, or that such matters that adversely affect the rights of prospective, current, or past, public officers, or personnel of the Board, such individuals have in writing requested the disclosure of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**MOTION APPROVED UNANIMOUSLY**

**MOTION** by Mr. McDowall seconded by Mr. Moebus to enter Public  
**MOTION APPROVED UNANIMOUSLY**

**MOTION** by Mr. Geissler, seconded by Mr. McDowall to approve the following resolution:  
RESOLVED that the Holland Township Board of Education approves the summary Superintendent Evaluation for presentation to the Superintendent by the President and Vice President of the Board of Education.

**MOTION APPROVED UNANIMOUSLY**

**Adjournment**

**MOTION** by Mr. Geissler, seconded by Mr. McDowall to adjourn the meeting.  
**MOTION APPROVED UNANIMOUSLY**

Respectfully Submitted,

Abigail Postma, RSBA/Brd. Secretary