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**Official Minutes of the  
Holland Township Board of Education  
Milford, NJ 08848**

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**Regular September Board Meeting: September 28, 7:30 P.M.**

**Roll Call**

Board Members Present: McDowall, Moebus, Schneider, Scott, Somers,  
Soucie, Vandenburg, Geissler, Scheibener

Absent: None

School Personnel Present: Mr. Suarez, Superintendent, Mrs. Postma, SBA/Brd  
Sec.; Nancy Yard, Principal; Kathy Stannard, Supv. of  
Special Services

Public Present: 25

**Correspondence/Presentations**

- Sedge Island Student Presentation
- Parent Letter to the BOE: Mrs. Pecchia regarding Preschool School Tuition Paid Program
- Education Jobs Act Letter from the NJDOE

**ADDENDUMS:**

**MOTION** by Mr. Geissler, seconded by Mr. Moebus to approve the following Addendums:

**L. Personnel Addendum**

13. Approve Additional Medical Leave of Absence  
RESOLVED that the Holland Township Board of Education approves additional medical leave for Trudy Slawik until on or about October 25, 2010. As of September 27, 2010 she has 13.5 sick days remaining. Any additional sick days used would be unpaid.

**N. Finance & Facilities Addendum**

12. Settlement Agreement  
 RESOLVED that the Holland Township Board of Education approves the Settlement Agreement and Release for an out-of-district placement and reimbursement of out-of-pocket expenses for unilaterally provided services to a maximum amount of \$5,000.00 for student #73.  
 BE IT FURTHER RESOLVED that John Geissler, Vice President, is authorized to sign the Settlement Agreement and Release on behalf of the Holland Township Board of Education.
13. Approve Transfer of Funds for the 09/10 School Budget Rev June 30, 2010 N-13  
 RESOLVED that the Holland Township Board of Education approves the revised, as per audit reclassifications, report of line item transfers within the 2009-2010 school budget, pursuant to Policy # 3160.
14. Revised (Audit Adj) June 2010 Board Secretary & Treasurer's Reports N-14  
 RESOLVED that the Holland Township Board of Education accepts the monthly financial reports of the Board Secretary, Form A148, and the Treasurer, Form A149 for the month ending *June 30, 2010*;  
 WHEREAS the Board of Education has received the Reports of the Secretary and Treasurer for the month of; and  
 WHEREAS these reports show the following balances on *June 30, 2010*

<u>Fund</u>	<u>Board Secretary Cash Balance</u>	<u>Treasurer Cash Balance</u>
<b>(10) General Fund</b>	565,260.90	565,260.90
<b>(10) Capital Reserve</b>	460,292.03	460,292.03
<b>(20) Special Revenue Fund</b>	-33,910.17	-33,910.17
<b>(30) Capital Projects Fund</b>	0.00	0.00
<b>(40) Debt Service Fund</b>	1.36	1.36
<b>TOTAL</b>	991,644.12	991,644.12

And, WHEREAS in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date in the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education; NOW, THEREFORE BE IT

RESOLVED that the Holland Township Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED in compliance with N.J.A.C. 6:20-2A.10(e), the Holland Township Board of Education certifies that after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account for fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

#### **MOTION APPROVED UNANIMOUSLY**

##### **Approval of Minutes of Previous Meetings**

**MOTION** by Mr. Moebus, seconded by Mr. Geissler to approve the following Minutes from the previous meeting(s) *with the following correction to remove "ARRA Funds" statement from Action 26 from Finance & Facilities.*

##### **August 24, 2010 Regular Board Meeting and Executive Session**

**ABSTENTIONS:** *McDowall, Somers*

**AYES:** *Moebus, Schneider, Scott, Soucie, Vandenburg, Geissler, Scheibener*

#### **MOTION APPROVED**

##### **Comments: Board President/Board Members**

- Board President Scheibener welcomed back the students and staff to the beginning of another school year.
- Board President Scheibener announced the Board members attending NJSBA for the Fall Conference (Kathy, Joe, Bill and Lorraine)
- Board President Scheibener announced that the BOE will require a special meeting/work session to review the ROD grants for the district.
- Mr. Moebus announced that he will be attending the October 14<sup>th</sup> HCSBA meeting.

**Comments: Superintendent**

- Mr. Suarez, Superintendent presented the 2009-2010 Electronic Vandalism Report to the Board of Education and Public
- Mr. Suarez announced the enrollment update for the district
- Reported on the Open House events, “School Spirit Day,” Soccer and Volleyball programs, Technology Update describing SuccessMaker and “Virtual Backpack”.
- Announced the Boys Basketball Coaching position opening
- Announced his attendance at the annual Hunterdon County Education Association President’s Luncheon with HTEA President Chris Regan.
- Reported on his 3<sup>rd</sup> Grade Book Club.
- Reviewed upcoming calendar of events

**Comments: Principal**

- Dr. Yard commended the teachers for a job well done with the start of the school year and thanked them for their efforts.
- Reported on the Learning Communities and updated the BOE on Staff Professional Development planning
- SuccessMaker progress report
- Reported the success of Open House night and the Middle School Dance.

**Comments: Public – Agenda Items Only**

- Mr. Brennan, Berkshire Way discussed with the BOE his concerns of the bus stop location at Shire/Anderson Road and the concern of safety for the students.
  - He noted that since there is a lack of parking area for parents that walking to the bus stop is unsafe for parents and students
  - He requested that the bus enter the development to create a safer bus stop location.
- Ms. Sandy Morisy, Norwich Court, also discussed with the BOE her concerns of safety for the students at the Shire/Anderson Road bus stop location. She handed out a bus turning analysis to support her claim that busses can navigate cul de sacs. She is requesting the bus to turn around inside the development to ensure the safety of the children. She further requested that an alternative stop become available by the end of the week.

- Mr. Tramo, Anderson/Shire bus stop parent reviewed his analysis of creating a bus stop within the development and suggested that the turnaround should be at the Norwich cul de sac. He noted that HTSD does have a bus which enters and turns around at the Fox Hill cul de sac location.

*President Scheibener stated that a response to the parents will be forthcoming in the near future. Mr. Suarez, Superintendent noted that the school district has the final authority of the bus stop location. Mr. Soucie asked if the township police were asked to review the safety concerns. Mrs. Postma, SBA and Board President Scheibener responded that the police will not make a safety assessment on bus stop locations, but offered the legal input that parking must be more than 25 feet away from the intersection.*

## **Superintendent Action Items**

### **Education**

**MOTION** by Mr. McDowall, seconded by Mr. Moebus to approve the following Action Items as recommended by the Superintendent;

1. Approve 2009-2010 Violence and Vandalism Report  
RESOLVED that the Holland Township Board of Education approves the Violence and Vandalism Report for the 2009-2010 school year.
2. School Violence Awareness Week  
RESOLVED that the Holland Township Board of Education declares the week of October 18-22, 2010 as School Violence Awareness Week.
3. Approve 2010-2011 Class/Field Trips K-1  
RESOLVED that the Holland Township Board of Education approves the 2010-2011 class/field trips.

**AYES:** McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg,  
Geissler, Scheibener

**MOTION PASSES**

**MOTION** by Mr. Geissler, seconded by Mr. McDowall to approve the addendum #14 for Personnel Action as recommended by the Superintendent;

14. Approve Retirement Recognition

**RESOLVED** that the Holland Township Board of Education approves the following Resolution to Recognize the Retirement of Employee Patricia Palmer:

**WHEREAS**, Patricia Palmer, Administrative Assistant to the Superintendent, will retire on January 1, 2011, after twenty-five years of outstanding and meritorious service to the Holland Township School District; and

**WHEREAS**, Mrs. Palmer began her career with the Holland Township School District in August 1985, as a secretary; and

**WHEREAS**, as a result of diligent work, dedication and demonstrated ability, she advanced to the position of Administrative Assistant to the Superintendent; and

**WHEREAS**, throughout her many years of service, Mrs. Palmer has served the Board of Education, administration, staff, students, parents and community of Holland Township with integrity and devotion;

**Therefore be it RESOLVED**, that we, the Members of the Holland Township Board of Education, do hereby extend to Patricia Palmer our sincere and grateful appreciation for her dedicated service to the Holland Township School District, and our congratulations on her well-earned retirement, and our best wishes to her for continued success, happiness, and good health in the years to come.

**Discussion:** Mr. Suarez thanked Mrs. Palmer for her assistance in his transition to Superintendent at HTSD. He noted that she is a valuable member of the team and has supported the school district throughout her many years.

**MOTION APPROVED UNANIMOUSLY**

**Personnel**

**MOTION** by Mr. Geissler, seconded by Mr. Moebus to approve the following Action Items with an additional conference listed on L-1, Mr. Moebus to attend the HCSBA meeting in October, as recommended by the Superintendent;

1. Approve Staff Attendance at Conferences/Workshops L-1  
RESOLVED that the Holland Township Board of Education approves staff attendance at conferences.
2. Approve Staff Summaries of Approved Conferences/Workshops L-2  
RESOLVED that the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.
3. Approve Maternity Leave/NJ Family Leave Insurance Program/NJ Family Leave Act Request L-3  
RESOLVED that the Holland Township Board of Education approves Claudia Orellana-Hidalgo's maternity leave/New Jersey's Family Leave Insurance Program/NJ Family Leave request for on or about December 16, 2010 through March 15, 2011. Six weeks will be covered under the New Jersey Family Leave Insurance Program and the remaining days under the NJ Family Leave Act.
4. Approve Substitute Teacher L-4  
RESOLVED that the Holland Township Board of Education approves Casey Clark as a substitute teacher pending receipt of substitute certificate.
5. Approve Substitute Teacher L-5  
RESOLVED that the Holland Township Board of Education approves Melanie Martin as a substitute teacher.
6. Approve Substitute Teacher/Class Aide L-6  
RESOLVED that the Holland Township Board of Education approves Carol Bastow as a substitute teacher and classroom aide.
7. Approve Substitute Teacher L-7  
RESOLVED that the Holland Township Board of Education approves Kathi Slattery as a substitute teacher.
8. Approve Substitute Teacher/Secretary/Class & Café Aide/Library Clerk L-8  
RESOLVED that the Holland Township Board of Education approves Karen Stavac as a substitute teacher, secretary, class and cafeteria aide and library clerk.

9. Approve Substitute Speech Teacher L-9  
RESOLVED that the Holland Township Board of Education approves Susan Samela as a substitute speech teacher.
10. Approve Substitute Teacher/Secretary/Class Aide/Library Clerk L-10  
RESOLVED that the Holland Township Board of Education approves Teresa Klapper as a substitute teacher, secretary, classroom aide and library clerk.
11. Approve Reappointment of Classroom Aide  
RESOLVED that the Holland Township Board of Education approves the reappointment of Jean Collaro as a full-time special education aide beginning October 1, 2010 at an hourly rate of \$19.44/hour (Step 1 of 2009-2010 Salary Guide).
12. Approve Substitute Teacher/Classroom Aide L-11  
RESOLVED that the Holland Township Board of Education approves Kevin Iobst as a substitute teacher/Classroom Aide.
13. Approve Additional Medical Leave of Absence  
RESOLVED that the Holland Township Board of Education approves additional medical leave for Trudy Slawik until on or about October 25, 2010. As of September 27, 2010 she has 13.5 sick days remaining. Any additional sick days used would be unpaid.
14. Approve Retirement Recognition  
RESOLVED that the Holland Township Board of Education approves the following Resolution to Recognize the Retirement of Employee Patricia Palmer:
- WHEREAS**, Patricia Palmer, Administrative Assistant to the Superintendent, will retire on January 1, 2011, after twenty-five years of outstanding and meritorious service to the Holland Township School District; and
- WHEREAS**, Mrs. Palmer began her career with the Holland Township School District in August 1985, as a secretary; and
- WHEREAS**, as a result of diligent work, dedication and demonstrated ability, she advanced to the position of Administrative Assistant to the Superintendent; and

**WHEREAS**, throughout her many years of service, Mrs. Palmer has served the Board of Education, administration, staff, students, parents and community of Holland Township with integrity and devotion;

**Therefore be it RESOLVED**, that we, the Members of the Holland Township Board of Education, do hereby extend to Patricia Palmer our sincere and grateful appreciation for her dedicated service to the Holland Township School District, and our congratulations on her well-earned retirement, and our best wishes to her for continued success, happiness, and good health in the years to come.

**AYES:** *McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg, Geissler, Scheibener (Abstain #11)*

**MOTION PASSES**

**Policy**

**MOTION** by Mr. Moebus, seconded by Mr. Schneider to approve the following Action Item as recommended by the Superintendent;

1. Approve First Reading of Bylaw 0146 M-1  
RESOLVED that the Holland Township Board of Education approves the first reading of Bylaw 0146 (Board Member Authority).
2. Approve First Reading of Bylaw 0173 M-2  
RESOLVED that the Holland Township Board of Education approves the first reading of Bylaw 0173 (Duties of Public School Accountant).
3. Approve First Reading of Policy 3144 M-3  
RESOLVED that the Holland Township Board of Education approves the first reading of Policy 3144 (Certification of Tenure Charges).
4. Approve First Reading of Policy 4159 M-4  
RESOLVED that the Holland Township Board of Education approves the first reading of Policy 4159 (Support Staff Member/School District Reporting Responsibilities).
5. Approve First Reading of Policy 5516 M-5  
RESOLVED that the Holland Township Board of Education approves the first reading of Policy 5516 (Use of Electronic Communication and Recording Devices (ECRD)).

6. Approve First Reading of Policy 6112 M-6  
RESOLVED that the Holland Township Board of Education approves the first reading of Policy 6112 (Reimbursement of Federal and Other Grant Expenditures).
7. Approve First Reading of Policy 6830 M-7  
RESOLVED that the Holland Township Board of Education approves the first reading of Policy 6830 (Audit and Comprehensive Annual Financial Report).
8. Approve First Reading of Policy 8310 M-8  
RESOLVED that the Holland Township Board of Education approves the first reading of Policy 8310 (Public Records).
9. Approve First Reading of Policy 2431.4 M-9  
RESOLVED that the Holland Township Board of Education approves the first reading of Policy 2431.4 (Concussion Testing and Return-To-Play).

**AYES:** *McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg, Geissler, Scheibener*

**MOTION PASSES**

**Finance & Facilities**

**MOTION** by Mr. Somers, seconded by Mr. Moebus to approve the following Action Items as recommended by the Superintendent;

1. Approve Transfer of Funds for the 2010-2011 School Budget N-1  
RESOLVED that the Holland Township Board of Education approves the report of line item transfers within the 2010-2011 school budget, pursuant to Policy # 3160.
2. Accept Monthly Financial Report N-2  
RESOLVED that the Holland Township Board of Education accepts the monthly financial reports of the Board Secretary, Form A148, and the Treasurer, Form A149 for the month ending July 31, 2010;

WHEREAS the Board of Education has received the Reports of the Secretary and Treasurer for the month of July 2010; and  
 WHEREAS these reports show the following balances on

<u>Fund</u>	<u>Board Secretary Cash Balance</u>	<u>Treasurer Cash Balance</u>
<b>(10) General Fund</b>	\$1,393,445.49	\$1,393,445.49
<b>(10) Capital Reserve</b>	\$ 460,439.67	\$ 460,439.67
<b>(20) Special Revenue Fund</b>	\$- 14,715.03	\$- 14,715.03
<b>(30) Capital Projects Fund</b>	\$ 0	\$ 0
<b>(40) Debt Service Fund</b>	\$ 1.36	\$ 1.36
<b>TOTAL</b>	\$1,839,171.49	\$1,839,171.49

And, WHEREAS in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date in the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education; NOW, THEREFORE BE IT

RESOLVED that the Holland Township Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED in compliance with N.J.A.C. 6:20-2A.10(e), the Holland Township Board of Education certifies that after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account for fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

3. Approve Payment of the Bill List

N-3

WHEREAS the Board Secretary has presented a payroll/bill check register for August 31, 2010 in the amount of \$51,345.40.

With the recommendation that it be paid; Now therefore be it

RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$ 51,345.40
(20) Special Revenue Fund	
(30) Capital Projects Fund	
(40) Debt Service Fund	
<b>TOTAL</b>	\$ 51,345.40

4. Approve Payment of the Bill List

N-4

WHEREAS the Board Secretary has presented a payroll/bill check register for September 28, 2010 in the amount of \$664,924.01.

With the recommendation that it be paid; Now therefore be it

RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$ 660,554.34
(20) Special Revenue Fund	\$ 4,369.67
(30) Capital Projects Fund	\$ 0
(40) Debt Service Fund	\$ 0
<b>TOTAL</b>	\$ 664,924.01

5. Approve Fragile X Consultative Services

RESOLVED that the Holland Township Board of Education approves Marcia Brayden, PhDPC, Fragile X Specialist, to deliver consultative services to student #94 at the rate of \$150.00 per hour, not to exceed 20 hours or \$3,000.00 for the 2010-2011 school year.

6. Approve Out-of-District Placement

N-6

RESOLVED that the Holland Township Board of Education approves full-time special education out-of-district placement for student #73 at Celebrate the Children in Dover, NJ at a rate of \$360.20/day or \$64,836.00/year retroactive to September 13, 2010.

BE IT FURTHER RESOLVED that the Holland Township Board of Education approves a full-time aide contracted through Celebrate the Children for student #73 at at a rate of \$149.51/day or \$26,912.00/year retroactive to September 13, 2010.

7. Approve Annual Facilities Checklist ~ Health & Safety Evaluation

N-7

RESOLVED that the Holland Township Board of Education approves the Annual Facilities Checklist: Health & Safety Evaluation of the School Building as part of the NJQSAC Evaluation: Operations DPR.

8. Accept the Regional Maintenance Shared Services Arrangement with Delaware Valley Regional High School

RESOLVED that the Holland Township Board of Education approves the Regional Maintenance Shared Services Arrangement with Delaware Valley Regional High School at the following rates:

Licensed Electrical and HVAC Services.....\$60.00 per hour

Assistant Electrical and HVAC Services.....\$50.00 per hour

Billed portal to portal plus mileage

Parts, Equipment, and Materials.....*Reimbursable at Cost*

9. Accept the Final Eligible Costs (FEC) for ROD Grants

N-8

RESOLVED that the Holland Township Board of Education accepts the Final Eligible Costs for State Project Nos. 2220-060-10-1001, 2220-060-10-1002, 2220-060-10-1003, and 2220-060-10-1004;

WHEREAS the Holland Township Board of Education did not appeal the determination of the Preliminary Eligible Costs (PEC) for the State Projects and Therefore, the PEC becomes the FEC;

WHEREAS the FEC establishes the maximum dollar amount of eligible costs, seeking a grant (ROD Grants) pursuant to the Educational Facilities Construction and Financing Act (EFCFA), P.L. 2000, c. 72, as amended;

FURTHER RESOLVED the FEC is as follows:

2220-060-10-1001:	FEC -	\$4,909,113.00 (Total Project Costs)
	State Share	\$1,963,645.00
	Local Share	\$2,945,468.00
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2220-060-10-1002:	FEC -	\$1,048,900.00
	State Share	\$ 419,560.00
	Local Share	\$ 629,340.00
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2220-060-10-1003:	FEC -	\$5,537,000.00
	State Share	\$2,214,800.00
	Local Share	\$3,322,200.00
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2220-060-10-1004:	FEC -	\$ 675,800.00
	State Share	\$ 270,320.00
	Local Share	\$ 405,480.00

10. Approve Trip Summary of Bus Routes 2010-2011 School Year N-9  
RESOLVED that the Holland Township Board of Education approves the 2010-2011 Delaware Valley Regional High School transportation jointure bus route trip summary for routes Holland Township School District Routes: H1-7 A&B and SP 04 AM and PM.
11. Approve Additional ABA Services  
RESOLVED that the Holland Township Board of Education approves Jeanette Murphy to provide additional ABA services on an as-needed basis at an hourly rate of \$65.00, not to exceed 30 hours for the school year.

**#12 Addendum Approved after Executive Session**

13. Approve Transfer of Funds for the 09/10 School Budget Rev June 30, 2010 N-13  
 RESOLVED that the Holland Township Board of Education approves the revised, as per audit reclassifications, report of line item transfers within the 2009-2010 school budget, pursuant to Policy # 3160.

14. Revised (Audit Adj) June 2010 Board Secretary & Treasurer's Reports N-14  
 RESOLVED that the Holland Township Board of Education accepts the monthly financial reports of the Board Secretary, Form A148, and the Treasurer, Form A149 for the month ending *June 30, 2010*;  
 WHEREAS the Board of Education has received the Reports of the Secretary and Treasurer for the month of June 2010; and  
 WHEREAS these reports show the following balances on *June 30, 2010*

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<b>(20) Special Revenue Fund</b>	-33,910.17	-33,910.17
<b>(30) Capital Projects Fund</b>	0.00	0.00
<b>(40) Debt Service Fund</b>	1.36	1.36
<b>TOTAL</b>	991,644.12	991,644.12

And, WHEREAS in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date in the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education; NOW, THEREFORE BE IT

RESOLVED that the Holland Township Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED in compliance with N.J.A.C. 6:20-2A.10(e), the Holland Township Board of Education certifies that after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account for fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**AYES:** *McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg, Geissler, Scheibener*

**MOTION PASSES**

**Communications Committee**

Thanked the administration and staff for all their assistance for the successful community day booth; thanks to Chris Heimsch for the pictures and for Mr. Suarez's idea of "Find Emil." The committee will look for additional input and ideas for future community day events at the booth.

**Board Goals/Timelines**

Reviewed the handout on BOE Goals for 2010/11

**MOTION** by Mr. Moebus, seconded by Mr. Somers to approve the final version of the 2010/11 Board of Education Goals, P-1, with the revision for Policy to change #1 to the date of January 1, 2011.

**MOTION APPROVED UNANIMOUSLY**

**Supplementary Matters**

1. October 21<sup>st</sup> work session/Special BOE Meeting to discuss the ROD Grants
2. Bus Stop at Anderson/Shire discussion with regards to the parents input from this evening. The board and administration will further review the board policy and input from DVRHS transportation with regards to finding an alternative stop location. Mr. Suarez noted that the bus enters the Fox Hill turn-around due to the location being the last public property to turn a bus around within the township prior to entering Milford. Mr. Suarez also noted that a temporary solution should be in effect in the upcoming weeks.

**Comments: Public – General: NONE**

**Executive Session**

**MOTION** by Mr. Moebus, seconded by Mr. Somers to approve Entering into **Executive Session at 9:03pm, and action to be taken after session;**

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: **Litigation Update: Student #73 and Negotiations Update**

And be it further RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter has been closed, or that such matters that adversely affect the rights of prospective, current, or past public officers or personnel of the board, such individuals have in writing requested the disclosure of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**AYES:** McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg,  
Geissler, Scheibener

**MOTION PASSES**

**MOTION** by Mr. McDowall, seconded by Mr. Moebus to move to **Public Session**

**AYES:** McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg,  
Geissler, Scheibener

**MOTION PASSES**

**MOTION** by Mr. Geissler, seconded by Mr. McDowall to approve the following recommendation by the Superintendent:

***Finance & Facilities Addendum***

**12. Settlement Agreement**

RESOLVED that the Holland Township Board of Education approves the Settlement Agreement and Release for an out-of-district placement and reimbursement of out-of-pocket expenses for unilaterally provided services to a maximum amount of \$5,000.00 for student #73.

BE IT FURTHER RESOLVED that John Geissler, Vice President and Mr. Emil Suarez, Superintendent are authorized to sign the Settlement Agreement and Release on behalf of the Holland Township Board of Education, retrospectively to September 22, 2010.

**AYES:** *McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg, Geissler, Scheibener*

**MOTION PASSES**

**Supplementary Matters:**

The board discussed the costs associated with the district's legal invoices and the outrageous amount the board paid the attorney to review the house lease. Mr. Suarez agreed that the costs associated with reviewing the house lease were extreme for the amount of advice the administration received in the review process. The board discussed the possibility of changing attorneys in the future.

**ADJOURNMENT:**

**MOTION** by Mr. McDowall, seconded by Mr. Moebus to adjourn the meeting at 10:05pm.

**MOTION APPROVED UNANIMOUSLY**

Respectfully Submitted,

Abigail Postma, RSBA/Board Secretary