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***Official Minutes of the  
Holland Township Board of Education  
Milford, NJ 08848***

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**Regular Board Meeting: June 28, 2011 7:30 P.M.**

**Time and Place**

The Regular Board Meeting was held on June 28, 2011 by the Board of Education of the Holland Township School District, Hunterdon County, in the Auditorium of the Holland Township Elementary School, 714 Milford-Warren Glen Road, Milford, New Jersey 08848

**Sunshine Notice**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231 Laws of 1975, adequate notice of this meeting was provided through the public notice on May 19<sup>th</sup>, 2011 by:

- A. Faxing to the Hunterdon Democrat and Express Times
- B. Posting on the District Website and the bulletin board in the main hallway of the school
- C. Filing with the Clerk of the Township of Holland

**Call to Order**

The meeting was called to order at 7:30 p.m. by Board President Scheibener.

**Roll Call**

Board Members Present:	McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg, Geissler (7:44pm), Scheibener
Absent:	None
School Personnel Present:	Mr. Suarez, Superintendent, Mrs. Postma, SBA/Brd Sec.
Public Present:	5 Visitors

### **Correspondence/Presentations**

- Letter from Chris Regan
- Deb Croasdale ~ Alumni News and Accomplishments
- Letter of SBA Contract Approval from Executive County Superintendent
- Safety Incentive Award from SAIF Insurance

### **Addendum: Approval to the Agenda**

**MOTION** by Mr. Moebus, seconded by Mr. Somers to approve the Addendum:

N. **Purchase of iPads utilizing PTO Donation of Funds** N-11

RESOLVED that the Holland Township Board of Education approves the purchase of the following items from Apple Inc. as part of a PTO donation;

(2) \$79.00 AppleCare Protection Plan for iPad	\$ 158.00
(2) \$5,380 iPad 2 16GB with Wi-Fi 10 Pack	\$10,760.00
(22) \$39.00 iPad 2 Smart Covers	\$ 858.00
(2) \$499.00 iPad 2	\$ 998.00

For a total purchase of \$12,774;

WHEREAS \$9,120 is accepted and greatly appreciated from the Holland Township PTO as a donation toward the purchase of the iPads;

FURTHER RESOLVED the difference of \$3,654 will be expended from unanticipated 2010/11 revenue funds.

**MOTION APPROVED UNANIMOUSLY**

### **Approval of Minutes of Previous Meetings**

**MOTION** by Mr. Schneider, seconded by Mr. Moebus to approve the following Minutes from the previous meeting(s):

#### **May 24, 2011 Regular Board Meeting and Executive Meeting**

**AYES:** *McDowall, Moebus, Schneider, Scott, Somers, Vandenburg, Geissler, Scheibener*

**Abstain:** *Soucie*

**MOTION APPROVED**

### **Comments: Board President/Board Members**

- Board Member Moebus discussed the upcoming HCSBA Meetings
- Board Member Vandenburg discussed her attendance at the wonderful "Buddy Walk" and thanked Ms. Heimsch's efforts of developing the program

**Comments: Superintendent**

- o *Superintendent/BOE Update:*
  - a) Enrollment Update
  - b) Eighth Grade Graduation Ceremony success
  - c) Update on the final day of school and closing
  - d) Technology Update
  - e) Tournament of Champions update
  - f) Educational Issues/State of NJ Updates

**Comments: Public – Agenda Items Only**

- o None

***Superintendent Action Items***

**Education**

**MOTION** by Mr. McDowall, seconded by Mr. Moebus to approve the following Action Items as recommended by the Superintendent;

1. Approve the Establishment of a Self Contained Multiply Disabled Classroom

RESOLVED that the Holland Township Board of Education approves the establishment of a self contained Multiply Disabled classroom for the 2011-2012 school year to meet the needs of 4 and 5 year old students.

2. Approve New Second Grade Report Card

RESOLVED that the Holland Township Board of Education approved the new Second Grade Report Card for the 2011-2012 school year.

3. Approve Dr. Leslie Callanan for Psychological Evaluations

RESOLVED that the Holland Township Board of Education approves Dr. Leslie Callahan to perform psychological evaluations at a rate of \$450.00/evaluation retroactive to May 1, 2011, not to exceed 2 evaluations.

4. Approve Renee Dech to Conduct Home Instruction

RESOLVED that the Holland Township Board of Education approves Renee Dech to conduct Home Instruction for student #119 retroactive from June 16, 2011 until the end of the school year at the rate of \$60.42/hour for a total of 10 hours per week.

5. Approve Consultative Service

RESOLVED that the Holland Township Board of Education approves Jeanette Murphy (Behaviorist) for 4 hours per week of consultative services for the 4 weeks of Extend School Year program at the rate of \$75.00.

**AYES:** *McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg, Geissler, Scheibener*

**MOTION PASSES**

**Personnel**

**MOTION** by Mr. Geissler, seconded by Mr. Moebus to approve the following Action Items as recommended by the Superintendent;

1. Approve Staff Attendance at Conferences/Workshops L-1  
RESOLVED that the Holland Township Board of Education approves staff attendance at conferences.
2. Approve Staff Summaries of Approved Conferences/Workshops L-2  
RESOLVED that the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.
3. Approve ½ Unpaid Sick Day  
RESOLVED that the Holland Township Board of Education approves a ½ unpaid sick day for Claudia Orellano-Hidalgo on May 25, 2011.  
FURTHER RESOLVED that the following payroll check for Claudia Orellano-Hidalgo be deducted for her ½ unpaid sick day on May 25, 2011.
4. Approve Unpaid Sick Days  
RESOLVED that the Holland Township Board of Education approves 1 unpaid sick day for Ellen Grady on May 16, 2011.  
FURTHER RESOLVED that the following payroll check for Ellen Grady be deducted for her 1 sick day on May 16, 2011.
5. Approve Unpaid Sick Days  
RESOLVED that the Holland Township Board of Education approves ½ unpaid sick day for Joyce Criss on June 17, 2011.

FURTHER RESOLVED that the following payroll for Joyce Criss be deducted for her ½ sick day on June 17, 2011.

6. Approve Unpaid Sick Days

RESOLVED that the Holland Township Board of Education approves 2 hours unpaid time for Joyce Criss on June 27, 2011.

FURTHER RESOLVED that the following payroll for Joyce Criss be deducted for 2 hours on June 27, 2011.

7. Approve Department Chairpersons

RESOLVED that the Holland Township Board of Education approves the following staff as Department Chairpersons, per the 2009-2010 agreement:

Department	Staff Member	Stipend
Language Arts Literacy K-8	Trudy Slawik	\$1,422
Mathematics K-8	Stephanie Kane	\$1,422
Physical Education K-8	Elizabeth Lukas	\$1,422
Social Studies K-8	Donna Widmer	\$1,422
Science K-8	Joyce Dlugose	\$1,422
Special Education K-8	Joanne Winn	\$1,422
Enrichment K-8	Christine McWilliams	\$1,422

***\*Subject to adjustment after settlement of contract.***

8. Approve Extra and Co-Curricular Activities Directors

RESOLVED that the Holland Township Board of Education approves the following staff as extra and co-curricular directors, per 2009-2010 negotiated agreement.

<b>Position</b>	<b>Staff Member</b>	<b>Stipend *</b>
Basketball – Boys	Vacant	\$3,302
Basketball – Girls	Darren Rogers	\$3,302
Baseball	Darren Rogers	\$1,835
Soccer	Alan Schedlbauer	\$1,835
Softball	Stephanie Wargin	\$1,835
Volleyball	Stephanie Wargin	\$1,708
Athletic Director	Elizabeth Lukas	\$3,297
Band	Kevin Kuchinsky	\$1,708
Bus Monitor	Tom Welsh Tom Plasson	\$ 300 \$ 300
Chorale	Craig Lerch	\$ 853
Choir (Show)	Craig Lerch	\$ 853
Computer Club	Jason Kries	\$1,494
Drama Club	Nancy Daniels	\$2,528
Helping Hands	Rosemary Martin	\$ 640
Robotics	Christine McWilliams	\$1,142
Science Club	Carrie Grundhauser	\$1,494
Student Council Advisor	Sarah Tainow Stephanie Wargin	\$ 734 \$ 734
Tournament of Champions	Joanne Winn	\$1,708
WHTS	Sarah Tainow	\$1,280
Yearbook Advisor	Trudy Slawik	\$2,732

***\* Subject to adjustment after settlement of contract.***

9. Approve Substitutes for the 2011-2012 School Year L-3  
 RESOLVED that the Holland Township Board of Education approves employment of substitute personnel for the 2011-2012 school year as per the enclosed listing.
10. Approve Substitute Secretary/Aide/Library Clerk L-4  
 RESOLVED that the Holland Township Board of Education approves Nancy Holzworth as a substitute secretary/aide/library clerk for the 2011-2012 school year.

11. Approve Substitute Secretary/Aide/Library Clerk/Cafeteria Aide L-5

RESOLVED that the Holland Township Board of Education approves Tricia Bertoldo as a substitute secretary/aide/library clerk/cafeteria aide for the 2011-2012 school year.

12. Approve Part-Time Speech Therapist L-6

RESOLVED that the Holland Township Board of Education approves Angela Caccese as a part time Speech Therapist for the 2011-2012 school year pending receipt of fingerprinting, and emergency certification. She will work 19 hours per week at the annual salary of \$23,347.00 per year.

13. Approve Payment for Unused Personal Business Days

RESOLVED that the Holland Township Board of Education approves payment for unused personal business days for the following staff members:

NAME	DAYS LEFT	PAYEMENT PER DAY	AMOUNT DUE
Harrison, Harold	3	\$80	\$240
McBride, Ken	2	\$80	\$160
D'Angelo, Tom	3	\$80	\$240
Dlugose, Joyce	1	\$80	\$80
Grundhauser, Carrie	.5	\$80	\$40
Hughes, Laurie	1.5	\$80	\$120
Loftus, Carol	2	\$80	\$160
Ozgar, Sandy	1	\$80	\$80
Slawik, Trudy	1	\$80	\$80
Ulmes, Susan	1	\$80	\$80

Detrick, Christine	1.5	\$80	\$120
Farina, Alyce	.5	\$80	\$40
Lerch, Craig	1	\$80	\$80
Lies, Joan	3	\$80	\$240
Miers, Debbie	2	\$100	\$200
Plasson, Tom	2	\$80	\$160
Stow, Carol	1	\$80	\$80
Wargin, Stephanie	2	\$80	\$160
Dermody, Kathy	1	\$70	\$70
Riker, Lori	1	\$70	\$70
Risko, Debra	2	\$70	\$140

14. Approve Revised Job Descriptions

RESOLVED that the Holland Township Board of Education approve the following revised job descriptions:

1. 504 Officer
2. Affirmative Action Officer
3. Athletic Director
4. Maintenance/Network Technician
5. Curriculum Chair
6. Custodian
7. Guidance Counselor

- 8. Mechanic
- 9. Payroll/Operations Assistant
- 10. School Psychologist
- 11. School Social Worker
- 12. Secretary
- 13. Special Education Aide
- 14. Special Education Personal Aide
- 15. Speech-Language Specialist
- 16. Supervisor of Special Services
- 17. Secretary to the Supervisor of Special Services

15. Approve Staff Transfers for the 2011-2012 School Year

RESOLVED that the Holland Township Board of Education approves the following staff transfers:

<b>Staff Member</b>	<b>2010-2011 Assignment</b>	<b>2011-2012 Assignment</b>
Wade Chilmonik	Academic Support	Full Time Resource Room Special Education TBD
Sue Gunderman	Pre-school	Special Education In Class Support
Linda Breslin	Elementary In Class Support/ Pullout	Pre-school

16. Approve Summer Custodial Personnel

RESOLVED that the Holland Township Board of Education approves the following as summer maintenance employees at an hourly rate of \$10.00/hr not to exceed 400 hours each:

- Kevin lobst
- Shane Scheibener

17. Approve Summer Maintenance Employee

RESOLVED that the Holland Township Board of Education approves Ken Langston as a summer maintenance employee at a rate of \$10.00 not to exceed 150 hours.

18. Approve Substitute Summer Maintenance Employees

RESOLVED that the Holland Township Board of Education approves the following as substitute summer maintenance employees at an hourly rate of \$10.00:

Victor Hulsman	Betsy Nush
Eileen Bertolotti	George Jeffreys
Dean Croasdale	Phyliss Martin-Borrero

19. Approve Mechanic 2011-2012

RESOLVED that the Holland Township Board of Education approves Bradley Bidwell as a Mechanic for the 2011-2012 school year. Compensation: \$1500 yearly stipend as per negotiated contract. (Subject to adjustment after settlement of contract).

20. Approve Substitute Supervisor of Custodians 2011-2012

RESOLVED that the Holland Township Board of Education approves John Jesiolowski as the Substitute Supervisor of Custodians. Compensation: \$600 yearly stipend as per negotiated contract. (Subject to adjustment after settlement of contract).

21. Approve Non-Association Employees Contracts for 2010-2011

RESOLVED that the Holland Township Board of Education approves the following Non-Association Employees contracts for the 2010-2011 school year retroactive to July 1, 2010 for payment on July 15, 2011:

Carol Cole, Operations/Payroll Administrative Assistant: \$40,093  
*\$593.00 Retro Payment*

Deborah Olah, SBA Administrative Assistant: \$54,632  
*\$801.00 Retro Payment*

James Stryker, Educational Facilities Manager: \$77,339  
*\$1,132.00 Retro Payment*

John Jesiolowski, Maintenance/Network Technician: \$77,335  
*\$1,132.00 Retro Payment*

Sherri Karcher, Cafeteria Aide: \$5,655  
*\$84.00 Retro Payment*

Gina Viespoli, Cafeteria Aide: \$5,655  
*\$84.00 Retro Payment*

Claudia Wirkus, Cafeteria Aide: \$3,959  
*\$59.00 Retro Payment*

22. Approve Administrative Contracts for 2011-2012

RESOLVED that the Holland Township Board of Education approves the following administrator contracts for the 2011-2012 school year:

Abigail Postma – School Business Administrator/Board Secretary: \$108,734

Nancy Yard – K-8 Principal/Curriculum Coordinator: \$107,526

Kathy Stannard – Supervisor of Special Services: \$ 81,386

23. Approve Non-Association Employees Contracts for 2011-2012

RESOLVED that the Holland Township Board of Education approves the following Non-Association Employees contracts for the 2011-2012 school yr:

Carol Cole, Operations/Payroll Administrative Assistant: \$40,895

Deborah Olah, SBA Administrative Assistant L \$55,716

Susan Smeall, Superintendent's Administrative Assistant: \$50,490

James Stryker, Educational Facilities Manager: \$78,871

John Jesiolowski, Maintenance/Network Technician: \$78,867

Sherri Karcher, Cafeteria Aide: \$5,768

Gina Viespoli, Cafeteria Aide: \$5,768

Claudia Wirkus, Cafeteria Aide: \$4,038

**DISCUSSION:** *Mr. Geissler reviewed the Personnel Meeting Meetings and Action Items on the Agenda*

**AYES:** *McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg, Geissler, Scheibener (Abstained #16)*

**MOTION PASSES**

**Policy**

**MOTION** by Mr. Moebus, seconded by Mr. Schneider to approve the following Action Items as recommended by the Superintendent;

1. Approve First Reading of Policy 3125.2

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 3125.2 (Employment of Substitute Teachers).

2. Approve First Reading of Policy 3125

RESOLVED that the Holland Township Board of Education approves the first reading of Policy 3125 (Employment of Teaching Staff Member).

**AYES:** McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg, Geissler, Scheibener

**MOTION PASSES**

**Finance & Facilities**

**MOTION** by Mr. Somers, seconded by Mr. Moebus to approve the following Action Items as recommended by the Superintendent;

1. Approve Transfer of April Funds for the 2010-2011 School Budget N-1  
 RESOLVED that the Holland Township Board of Education approves the report of line item transfers within the 2010-2011 school budget, pursuant to Policy # 3160 for the Month of April 2011.
  
2. Accept Monthly Financial Report N-2  
 RESOLVED that the Holland Township Board of Education accepts the monthly financial reports of the Board Secretary, Form A148, and the Treasurer, Form A149 for the month ending April 2011;  
 WHEREAS the Board of Education has received the Reports of the Secretary and Treasurer for the month of April 2011; and  
 WHEREAS these reports show the following balances on April 30, 2011:

<u>Fund</u>	<u>Board Secretary Cash Balance</u>	<u>Treasurer Cash Balance</u>
<b>(10) General Fund</b>	\$2,515,832.97	\$2,515,832.97
<b>(10) Capital Reserve</b>	\$ 40,678.95	\$ 40,678.95
<b>(20) Special Revenue Fund</b>	\$-46,954.67	\$-46,954.67
<b>(30) Capital Projects Fund</b>	\$388,152.50	\$388,152.50
<b>(40) Debt Service Fund</b>	\$276,347.86	\$276,347.86
<b>TOTAL</b>	\$3,174,057.61	\$3,174,057.61

And, WHEREAS in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date in the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education; NOW, THEREFORE BE IT

RESOLVED that the Holland Township Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED in compliance with N.J.A.C. 6:20-2A.10(e), the Holland Township Board of Education certifies that after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account for fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

3. Approve Payment of the April 30, 2011 Payroll Bill List N-3

WHEREAS the Board Secretary has presented a payroll check register for April 30, 2011 in the amount of \$3,336.39.

With the recommendation that it be paid; Now therefore be it

RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
<b>(10) General Fund</b>	\$3,336.39
<b>(20) Special Revenue Fund</b>	0
<b>(30) Capital Projects Fund</b>	0
<b>(40) Debt Service Fund</b>	0
<b>TOTAL</b>	\$3,336.39

4. Approve Transfer of May Funds for the 2010-2011 School Budget N-4

RESOLVED that the Holland Township Board of Education approves the report of line item transfers within the 2010-2011 school budget, pursuant to Policy # 3160 for the Month of May 2011.

5. Accept Monthly Financial Report

N-5

RESOLVED that the Holland Township Board of Education accepts the monthly financial reports of the Board Secretary, Form A148, and the Treasurer, Form A149 for the month ending May 2011;

WHEREAS the Board of Education has received the Reports of the Secretary and Treasurer for the month of May 2011; and

WHEREAS these reports show the following balances on May 31, 2011:

<u>Fund</u>	<u>Board Secretary Cash Balance</u>	<u>Treasurer Cash Balance</u>
<b>(10) General Fund</b>	\$1,545,788.07	\$1,545,788.07
<b>(10) Capital Reserve</b>	\$ 40,678.95	\$ 40,678.95
<b>(20) Special Revenue Fund</b>	\$- 22,897.94	\$- 22,897.94
<b>(30) Capital Projects Fund</b>	\$384,500.27	\$384,500.27
<b>(40) Debt Service Fund</b>	\$ .36	\$ .36
<b>TOTAL</b>	\$1,948,059.23	\$1,948,059.23

And, WHEREAS in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date in the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education; NOW, THEREFORE BE IT

RESOLVED that the Holland Township Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED in compliance with N.J.A.C. 6:20-2A.10(e), the Holland Township Board of Education certifies that after review of the Secretary's

monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account for fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

6. Approve Payment of the May 31, 2011 Payroll Bill List N-6  
 WHEREAS the Board Secretary has presented a payroll check register for May 31, 2011 in the amount of \$311,877.52.  
 With the recommendation that it be paid; Now therefore be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
<b>(10) General Fund</b>	\$308,728.47
<b>(20) Special Revenue Fund</b>	\$ 3,149.05
<b>(30) Capital Projects Fund</b>	0
<b>(40) Debt Service Fund</b>	0
<b>TOTAL</b>	\$311,877.52

7. Approve Payment of the June 28, 2011 Bill List N-7  
 WHEREAS the Board Secretary has presented a check register for June 28, 2011 in the amount of \$517,035.01  
 With the recommendation that it be paid; Now therefore be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
<b>(10) General Fund</b>	\$ 443,857.71
<b>(20) Special Revenue Fund</b>	\$ 2,772.65

<b>(30) Capital Projects Fund</b>	\$ 70,404.65
<b>(40) Debt Service Fund</b>	\$ 0
<b>TOTAL</b>	\$ 517,035.01

8. Approve Donation for Tournament of Champions  
 RESOLVED that the Holland Township Board of Education approves the acceptance of donations in the amount of \$395.00 for the Tournament of Champions fund account from the following families: The Acebedo family, the Somers family, the Theobald family, the Brady family, the Stavac family, and the Padovani family.
  
9. Approve Additional Donation for Tournament of Champions  
 RESOLVED that the Holland Township Board of Education approves the acceptance of donations in the amount of \$200.00 for the Tournament of Champions event from the Holland Township Woman's Club. These funds were designated to be used to purchase Tournament of Champions T-shirts for the students.
  
10. Approval Acceptance of Out of District LEA Special Education Student  
 RESOLVED that the Holland Township Board of Education accepts a special education student from the Pohatcong School District, into the Extended School Year Program with a received tuition contract rate of \$1,500 for the 2011 Extended School Year commencing July 5, 2011 ending July 28, 2011;  
 FURTHER RESOLVED that the Pohatcong School District will provide the required full time personal aide for the student; the personal aide is employed by the Pohatcong School District;  
 RESOLVED that all other related services for the student will be billed directly to Pohatcong School District, with the exception of 3 hours and 40 minutes of speech per week included in the contract;  
 FURTHER RESOLVED the contract includes the following statement of services provided by Pohatcong School District, the "Sending District"

***The POHATCONG TOWNSHIP SCHOOL DISTRICT, Sending District, will provide:***

- *1:1 Full Time Personal Aide*
- *Instructional Supplies: Specialized supplies for this student to be billed to the Pohatcong Township School District*
- *Any and all related services billed directly to Pohatcong Township School District*
- *Holland Township School District will provide 3 hours and 40 minutes (5 periods per week) of Speech per week included in current tuition rate; additional Speech, if required, will be billed in addition to the contract rate.*

11. Approval Acceptance of Out of District LEA Special Education Student

RESOLVED that the Holland Township Board of Education accepts a special education student from the Pohatcong School District, into the LLD Special Education Program with a received tuition contract rate of \$18,000 for the 2011-2012 School Year commencing September 1, 2011 ending June 30, 2012;

FURTHER RESOLVED that the Pohatcong School District will provide the required full time personal aide for the student; the personal aide is employed by the Pohatcong School District;

RESOLVED that all other related services for the student will be billed directly to Pohatcong School District, with the exception of 3 hours and 40 minutes of speech per week included in the contract;

FURTHER RESOLVED the contract includes the following statement of services provided by Pohatcong School District, the "Sending District"

***The POHATCONG TOWNSHIP SCHOOL DISTRICT, Sending District, will provide:***

- *1:1 Full Time Personal Aide*
- *Instructional Supplies: Specialized supplies for this student to be billed to the Pohatcong Township School District*
- *Any and all related services (i.e. OT, PT) billed directly to Pohatcong Township School District*
- *Holland Township School District will provide 3 hours and 40 minutes (5 periods per week) of Speech per week which is included in current tuition rate; additional Speech, if required, will be billed in addition to the contract rate.*
- *Substitute coverage to be billed to Pohatcong for one period per day to cover Pohatcong Township School District personal aide's lunch period.*

12. Approval of the MRESC Cooperative Pricing Agreement

N-8

RESOLVED that the Holland Township Board of Education approves and accepts the following resolution to become a joining member in the **MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 28, 2011 the governing body of the Holland Township Board of Education, County of Hunterdon, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Holland Township Board of Education;

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency, MRESC;

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

FURTHER RESOLVED, This resolution shall take effect immediately upon passage;

RESOLVED that the Holland Township Board of Education further approves the COOPERATIVE PRICING AGREEMENT RIDER as follows;

Pursuant to Paragraph 18 of the Cooperative Pricing Agreement, the Holland Township Board of Education hereby requests that it be allowed to participate in the cooperative arrangement described in the above-mentioned Agreement;

WHEREAS, the Holland Township Board of Education acknowledges that it has received and reviewed the Agreement in its entirety, and agrees to be bound by its promises, covenants, terms and conditions, as well as by any rules and regulations duly promulgated by the Lead Agency and the members of the Cooperative Pricing System.

The Holland Township Board of Education shall likewise be entitled to all the rights and benefits of a member of the Cooperative Pricing System, IN WITNESS WHEREOF, the parties hereto have caused this Rider to be executed by their authorized officers on June 28<sup>th</sup>, 2011.

13. Approve Purchase of Computers: Middlesex Regional Educational Services Commission ~ Vendor CDW-G

RESOLVED that the Holland Township Board of Education approves the purchase of thirty (30) HP SB 4530S Laptop Computers through CDW-G, vendor of the Middlesex Regional Educational Services Commission Cooperative Purchasing Program, pending available unanticipated revenue funds in the 2010/11 school budget;

FUTHER RESOLVED the purchase includes thirty (30) HP SB 4530S Laptop Computers and thirty (30) HPE 3 Year Warranties, as per quote CDNB787, June 3, 2011 per unit cost \$648.37 and \$96.95 per unit warranty fee, for a total purchase through the MRESC – CDW-G of \$22,359.60.

14. Approve Purchase of Computers: New Jersey State Contract Dell Computers

RESOLVED that the Holland Township Board of Education approves computer purchases through DELL New Jersey State Contract #WN88ABZ;

FURTHER RESOLVED that the Holland Township Board of Education approves the purchase of thirty-five (35) Optiplex 380 Desktop Computers through DELL State Contract #WN88ABZ, pending available unanticipated revenue funds in the 2010/11 school budget;

FUTHER RESOLVED the purchase is quoted through DELL NJ State Contract, quote #584743058 dated May 17, 2011, per unit cost \$797.97 for a total purchase of \$27,928.95.

15. Approve and Accept Board Insurance Coverage for the 2011/12 School Year

RESOLVED that the Holland Township Board of Education approves and accepts the costs of the following insurance packages for the 2011/12 school year through the School Alliance and Insurance Fund (*Year #2 of Three-Year Insurance Program*), Selective Insurance, and Bollinger Insurance programs, as indicated below:

<b>Coverage</b>	<b>10/11 Rate</b>	<b>11/12 Renewal</b>	<b>Diff</b>
Surety Bonds: Selective	\$ 760	\$ 760	\$0
Student Accident: Bollinger	\$1870	\$1720	(\$150)
School BOE Legal: SAIF	\$8,948	\$9,087	\$139
Workers Comp: SAIF	\$62,199	\$61,577	(\$622)
Suppl Workers Comp: SAIF	\$2,725	\$3,877	\$1,152
Umbrella: SAIF	\$2,421	\$2,336	(\$85)
Gen Liability, Property Crime, Auto: SAIF	\$32,968	\$33,198	\$230
<b>TOTAL COST</b>	<b>\$111,891</b>	<b>\$112,555</b>	<b>\$664</b>
	<b>2010/11 Rate</b>	<b>2011/12 Rate</b>	<b>Diff +/-</b>

16. 2011-2012 Extended School Year Special Education Transportation N-9  
 RESOLVED that the Holland Township Board of Education approves the joint transportation agreement between the Holland Township Board of Education and Delaware Valley Regional High School for the following Special Education Extended School Year Routes for 2011/12 summer programs:  
 SP3: \$1,637      SP4: \$2,539      ESC/Celebrate the Children: \$1,900
17. Approve the Unemployment Transfer for the Month of June 2011  
 RESOLVED that the Holland Township Board of Education approves transfer in the amount not to exceed \$80,000 from the general fund to the unemployment fund account for the month of June 2011.
18. Approve Transfer to Capital Reserve Year End June 2011  
 WHEREAS, NJSA 18A:21-2, NJSA 18A7G-13, and NJSA 18A7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and  
 WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June 2011 by board resolution, and;

WHEREAS, the Holland Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve Account at year end, and  
WHEREAS, the Holland Township Board of Education has determined an amount not to exceed \$150,000 as available for such purpose of transfer;  
NOW THEREFORE BE IT RESOLVED by the Holland Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

19. Authorization of Budget Account Transfers

RESOLVED that the Holland Township Board of Education authorizes the School Business Administrator upon approval by the Superintendent to make line item transfers in the 2010/11 school budget that may be necessary prior to closing the fiscal year and in the 2010/2011 school budget that may be necessary during the month of July 2011 to conform with law and regulations, and that all transfers be presented for Board approval at the next regularly scheduled meeting.

20. Authorization of Payment of the Bills: July 2011

RESOLVED that the Holland Township Board of Education authorizes the School Business Administrator to pay the necessary monthly bills for the month of July 2011, and that all payments be presented for Board approval at the next regularly scheduled meeting.

21. Approve Contract with Hunterdon County Educational Services Commission

RESOLVED that the Holland Township Board of Education approves the contract with Hunterdon County Educational Services Commission for the purpose of Child Study Team services, on an as needed basis for the 2011-2012 school year.

22. Approve Holland Township Women's Club Donation

RESOLVED that the Holland Township Board of Education approves the acceptance of a donation made by the Holland Township Women's Club in the amount of \$143.00 to be applied toward supplemental art materials.

23. Approve and Award Contracts for Various Rehabilitation Capital Projects N-10

RESOLVED that the Holland Township Board of Education, on recommendation of the District Architect, acknowledge the receipt of bids under the rebid cycle

received on June 21, 2011 at 2:00 p.m. for the above mentioned project under the State Plan #2220-060-10-1004 and SDA Project #2220-060-10-G0HZ;  
AND, BE IT FURTHER RESOLVED that the Holland Township Board of Education, on recommendation of the District Architect will accept the bid for Contract #1 General Construction, from Hahr Construction and will award the Contract #1 for the amount of their responsive base bid for \$437,000.00 and declining Alternate Bid items #3.7 and #8-4;  
AND, BE IT FURTHER RESOLVED that the Holland Township Board of Education, on recommendation of the District Architect will accept the bid for Contract #3 Electrical Work from High Point Electric, Inc. and will award the Contract #3 based on the amount of their low responsive bid of \$117,730.00 and including acceptance of Alternate Bid item #7-11 Cable Pulling for \$18,820, but declining Alternate Bid item #4-11, resulting in a total contract amount for Contract #3 of \$136,550.00

24. Purchase of iPads utilizing PTO Donation of Funds N-11

RESOLVED that the Holland Township Board of Education approves the purchase of the following items from Apple Inc. as part of a PTO donation;

(2) \$79.00 AppleCare Protection Plan for iPad	\$ 158.00
(2) \$5,380 iPad 2 16GB with Wi-Fi 10 Pack	\$10,760.00
(22) \$39.00 iPad 2 Smart Covers	\$ 858.00
(2) \$499.00 iPad 2	\$ 998.00

For a total purchase of \$12,774;

WHEREAS \$9,120 is accepted and greatly appreciated from the Holland Township PTO as a donation toward the purchase of the iPads;

FURTHER RESOLVED the difference of \$3,654 will be expended from unanticipated 2010/11 revenue funds.

**AYES:** *McDowall, Moebus, Schneider, Scott, Somers, Soucie, Vandenburg, Geissler, Scheibener*

**MOTION PASSES**

**Communications Committee**

Reported on planning initiatives for Community Day and discussed ideas for a BOE Web Page.

**Supplementary Matters**

***Anti-Bullying Ad Hoc Committee Appointments:***

K. Vandenburg, *Chair*; Members: W. Moebus, R. Schneider, E. Suarez, N. Yard, K. Stannard, C. Aliberti, A. Roselle (Township Committee), D. Bush (Township Committee), A. O'Brien (Community), G. Moschburger (Parent), L. Geissler (Parent), Four Students (TBA)

***Cost Savings Committee:*** V. Scott, *Chair*: Committee will review Courtesy Bussing, Preschool Program, Before/After Care Program, Green Initiatives and review the continuance of the committee.

***Executive Committee Minutes: Reviewed June (2) Meeting Minutes***

**MOTION** by Mr. Geissler, seconded by Schneider to amend the Regular Board Meeting start time to 7pm for November 2011 and March 2012 Board Meetings, and to re-advertise as such.

**MOTION APPROVED UNANIMOUSLY**

**RECOGNITION OF MR. MOEBUS, Board Member**

**MOTION** by President Scheibener, seconded by Mr. Geissler to approve the resolution of recognition for Board Member Mr. William Moebus:

*WHEREAS, a critical role and responsibility of the Holland Township Board of Education is to ensure that the district is well run through the creation, and revision of policies and by-laws; and*

*WHEREAS, these policies and by-laws serve as a guide to the Board of Education, Superintendent and district administration and serve as a basis for decision making and action; and*

*WHEREAS, William Moebus, took the lead in working with the Superintendent and the Board of Education Policy Committee to review, revise, and update the entire Holland Township Board of Education policy manual; and*

*WHEREAS, the Holland Township Board of Education adopted the updated policy manual on March 31, 2010; and*

*WHEREAS, William Moebus, continues to take the lead in ensuring that the Holland Township Board of Education Policy Manual includes policies that are current;*

*NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education expresses its thanks and appreciation to William Moebus, for his efforts in providing leadership in policy creation, revision and development;*

*BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the June 28, 2011, Board of Education meeting and presented to William Moebus as a sincere token of appreciation on behalf of the Holland Township School District.*

**MOTION APPROVED UNANIMOUSLY**

Mr. Somers reviewed his letter to the BOE which supports the HTBOE becoming the lead role in developing a plan to seek interest from other Hunterdon County Board of Education's to explore the possibility of revamping the county educational structure, delivery, and management.

**Comments: Public – General:**

*HTEA President Chris Regan discussed the new Pension and Health Benefits Reform law and questioned about the requirement of the BOE offering nine different health plans for employee affordability.*

*Mrs. Postma, SBA, stated that the Board office and administration will provide guidance on the new law to all employees as it is received from the State.*

**MOTION: Enter Executive Session**

**MOTION** by Mr. Moebus, seconded by Mr. Geissler to enter Executive Session at 9:26pm;

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: ***Negotiations Update***

And be it further RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board's consideration of the subject matter has been closed, or that such matters that adversely affect the rights of prospective, current, or past public officers or personnel of the board, such individuals have in writing requested the disclosure of such discussion

at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**MOTION: Enter Public Session**

**MOTION** by Mr. Moebus, seconded by Mr. Geissler to enter Public Session at 9:58pm  
**MOTION APPROVED UNANIMOUSLY**

**ADJOURNMENT:**

**MOTION** by Mr. McDowall, seconded by Mr. Somers to adjourn the meeting at 10:01pm  
p.m.  
**MOTION APPROVED UNANIMOUSLY**

Respectfully Submitted,

Abigail Postma, RSBA/Board Secretary