

**HOLLAND TOWNSHIP SCHOOL**  
**710 Milford-Warren Glen Road**  
**Milford, New Jersey 08848**

***OBSERVATION FORM***

|                |                    |
|----------------|--------------------|
| Teacher:       | Date:              |
| Grade/Subject: | Time Lesson Began: |
| Observer:      | Time Observed:     |

|              |                   |                |                |
|--------------|-------------------|----------------|----------------|
| Satisfactory | Needs Improvement | Not Applicable | Unsatisfactory |
|--------------|-------------------|----------------|----------------|

Objective:

| PLANNING OF LESSON                                     | S | NI | NA | U |
|--------------------------------------------------------|---|----|----|---|
| 1. Plans lessons that have clearly defined objectives. |   |    |    |   |
| 2. Provides for individual differences of students.    |   |    |    |   |
| 3. Provides for meaningful and purposeful assignments. |   |    |    |   |
| 4. Follows curriculum.                                 |   |    |    |   |
| 5. Demonstrates knowledge of subject matter.           |   |    |    |   |
| 6. Plans activities to encourage positive attitudes.   |   |    |    |   |

| TEACHING TECHNIQUES                                                                    | S | NI | NA | U |
|----------------------------------------------------------------------------------------|---|----|----|---|
| 1. Reviews previous lesson.                                                            |   |    |    |   |
| 2. Introduces the lesson clearly and effectively stating its purpose.                  |   |    |    |   |
| 3. Teaches to stated objective.                                                        |   |    |    |   |
| 4. Monitors student learning.                                                          |   |    |    |   |
| 5. Sets high standards relative to scholarship.                                        |   |    |    |   |
| 6. Uses a variety of teaching techniques/materials.                                    |   |    |    |   |
| 7. Presents questions which are relevant to the objective.                             |   |    |    |   |
| 8. Provides opportunity for students to think as well as time to respond to questions. |   |    |    |   |
| 9. Provides for student participation in discussions and activities.                   |   |    |    |   |
| 10. Demonstrates clarity and logic of sequence of presentation.                        |   |    |    |   |
| 11. Summarizes lesson.                                                                 |   |    |    |   |

| <b>CLASSROOM MANAGEMENT</b>                                                                                | <b>S</b> | <b>NI</b> | <b>NA</b> | <b>U</b> |
|------------------------------------------------------------------------------------------------------------|----------|-----------|-----------|----------|
| 1. Establishes an orderly, systematic learning environment which is supportive, natural, and tension free. |          |           |           |          |
| 2. Sets high standards relative to behavior.                                                               |          |           |           |          |
| 3. Establishes rules that are easily followed with little disruption of instructional time.                |          |           |           |          |

| <b>INTERPERSONAL SKILLS</b>                                                          | <b>S</b> | <b>NI</b> | <b>NA</b> | <b>U</b> |
|--------------------------------------------------------------------------------------|----------|-----------|-----------|----------|
| 1. Respects rights and feelings of pupils.                                           |          |           |           |          |
| 2. Is a positive model for students in speech, appearance, enthusiasm, and attitude. |          |           |           |          |
| 3. Establishes positive rapport with students.                                       |          |           |           |          |

Commendations:

Suggestions:

|                          |                           |
|--------------------------|---------------------------|
| Date of Post Conference: | Date returned to teacher: |
| Observer's Signature:    |                           |
| Teacher's Signature:     |                           |