

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
January 28, 2025 – 7:00 pm

Regular Meeting
January 28, 2025, 7:00 PM
710 Milford Warren Glen Road
Milford, NJ 8848

Meeting Minutes

A. CALL TO ORDER Mr. Davis 7:04 pm

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Curry x

Davis x

Friend x

Giovannetti x

Hawrylo x

Moustakas x

E. CORRESPONDENCE -NONE

F. OATH OF OFFICE

1. Members to the Holland Township Board of Education for:

- 1-Year Expired, January 2025 to December 2025
 - John R. Schleicher

G. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

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- ☐ Confidential Matters by Law or Court Order
- ☐ Purchase Property
- ☐ Personnel Matters
- ☐ Invasion of Individual Privacy Employee or Student
- ☐ Investigation into Violations of Law
- ☐ Suspension, Civil Penalty or Loss of a License or Permit
- ☐ Disclosure would Impair District's Right to Receive Funding
- ☐ School/Public Security
- ☐ Collective Bargaining
- ☒ Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Moustakas**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:08 pm** to **discuss pending, ongoing or anticipated litigation**.

2. Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mr. Moustakas**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:25 pm.

3. Motion by Mr. Davis, seconded by **Mr. Moustakas**, to take a 5 minute recess at 8:15 pm.

Ayes 7 Nays 0

4. Motion by Mr. Davis, seconded by **Mr. Moustakas**, to reenter the meeting at 8:18 pm.

Ayes 7 Nays 0

H. PRESENTATION

1. Referendum Advisory Presentation

Tony Solimine

Robbie Acampora

Anthony Gianforcaro

Mrs. Snyder discussed the referendums timelines and what projects need to be completed

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I. COMMENTS: PUBLIC - GENERAL

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

Public questions on referendum:

Gayle Hatch, Frank Simini, Mr. Gidley, Megan Simini, Laura Tessieri, Sarah Friend

J. CONSENT AGENDA

Motion made by **Mr. Davis**, seconded by **Mr. Schleicher**, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Ayes 7 Nays 0 Abstentions 0 Motion Carries

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools, the Board approve the following minutes:

December 10, 2024, Work Session Meeting Minutes

December 17, 2024, Regular Board of Education Meeting Minutes

December 17, 2024, Executive Session Meeting Minutes

2. Bill List

Upon the recommendation of the Superintendent of Schools, the Board approve the Bill List dated January 28, 2025, check numbers 14379 thru NO485 in the amount of \$876,052.86.

3. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending December 30, 2024 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending December 30, 2024 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools, the Board accept the School Business Administrator/Board Secretary's, Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as

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of December 30, 2024 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Laurie Hughes/Decrease Attention-Getting and Tantrum Behaviors/Virtual/\$295 Registration

5. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

K. BOARD PRESIDENT REPORT - None

L. SUPERINTENDENT REPORT

Thank you to the Holland Police with the bus fire
Thank you to Michael Spence (super powers)

M. PRINCIPAL REPORT

Happy New Year

Upcoming events:

Global Play Day, Early Dismissal PD, Kids Heart Challenge, CPR grades 5-8
Children should dress for the weather

N. COMMENTS: PUBLIC - AGENDA ITEMS ONLY- NONE

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O. EDUCATION

Motion made by **Mr. Davis**, seconded by **Mr. Curry**, to approve the following items:

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Roll Call Vote:

Curry__y__ Friend__y__ Giovannetti__Abs__ Hawrylo__y__ Schleicher__y__ Moustakas__y__
Davis__y__

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for December 5, 2024 - January 24, 2024 and affirms the actions of the administration. (0 investigation, 0 found to be HIB). (School Year 2024-2025 2 total investigations, 2 found to be HIB)

2. Approve Superintendent's Student Safety Data System Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Student Safety Data System Report for September 1, 2024 to December 31, 2024.

3. Approve Athletic Schedule

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Baseball schedule for the 2024-2025 school year. The schedule is subject to change due to rescheduling and post season competition.

4. Approve 2025-2026 School Year Calendar

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the 2025-2026 school year calendar.

P. PERSONNEL

Motion made by **Mr. Davis**, seconded by **Mr. Friend**, to approve the following items:

Roll Call Vote:

Curry__y__ Friend__y__ Giovannetti__Abs__ Hawrylo__y__ Schleicher__y__ Moustakas__y__
Davis__y__

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitute for the 2024-2025 school year:

- Margaret Dubalari/Aide

2. Approve Elementary Teacher

RESOLVED that upon the recommendation of the Superintendent, the Holland Township Board of Education approves the employment of Ms. Nicole Miller as an Elementary Teacher for the 2024-2025 school year beginning February 18, 2025.

FURTHER RESOLVED, Ms. Miller will be placed on Step 1 BA of the 2024-2025 HTEA salary guide, \$58,275 (prorated).

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3. Approve Unpaid FMLA/NJFLA/NJFLIA Leave

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #974 request for unpaid FMLA/NJFLA/NJFLIA leave beginning on or about January 3, 2025 not to exceed 12 weeks on an intermittent basis.

4. Approve NJ Family Leave/NJ Family Leave Insurance Program

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #2206 FMLA & NJFLA leave request to begin on or about April 10, 2025 for the maximum 6 weeks (FMLA) with a return date of on or about June 2, 2025.

FURTHER RESOLVED Employee #2206 will utilize 12 weeks (NJFLA) beginning on or about September 29, 2025 with a return date of on or about January 2, 2026.

5. Approve NJ Family Leave/NJ Family Leave Insurance Program

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #2219 FMLA & NJFLA leave request to begin on or about April 22, 2025 for the maximum 6 weeks (FMLA) with a return date of on or about June 4, 2025.

FURTHER RESOLVED Employee #2206 will utilize 12 weeks (NJFLA) beginning on or about September 22, 2025 with a return date of on or about December 15, 2025.

6. Approve of Long Term Substitute Teacher

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Tara Werner as the Long Term Substitute Teacher to begin on or about April 1, 2025 for the remaining 2024/2025 school year.

Ms. Werner will be paid as follows: Regular per diem substitute rate of \$140.00 per day for the first ten consecutive school days and effective on the eleventh consecutive day in the position, the rate shall be 1.3 times the regular per diem substitute rate (\$182.00), and shall be retro-active to the first day. On the 31st consecutive day in the position, the per diem amount will be 1/200th of Step 1 of the 2024-2025 HTEA salary guide (\$291.38).

7. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2024/2025 school year as per negotiated contract. Pending Student Involvement and completion of season:

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Position/Staff Member/Stipend

Baseball - Boys/\$2,155/Robert Kirschenmann

8. Approve Volunteer

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. Matthew Walker as a volunteer to assist with the Baseball team.

Q. POLICY

Motion made by **Mr. Davis**, seconded by **Mr. Curry**, to approve the following items:

Roll Call Vote:

Curry__y__ Friend__y__ Giovannetti__Abs__Hawrylo__y__ Schleicher__y__ Moustakas__y__
Davis__y__

1. Approve First Reading of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

- P2365 - Acceptable Use of Generative Artificial Intelligence
- P5512 - Harassment, Intimidation, or Bullying
- P&R5533 - Student Smoking
- P5701 - Academic Integrity
- P&R7441 - Electronic Surveillance In School Buildings and On School Grounds
- P&R9320 - Cooperation with Law Enforcement Agencies

2. Approve Policy

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the bypass of two readings and approves the following Policy:

- 1110 Organizational Chart

R. FINANCE AND FACILITIES

Motion made by **Mr. Davis**, seconded by **Mr. Schleicher**, to approve the following items:

Roll Call Vote:

Curry__y__ Friend__y__ Giovannetti__Abs__Hawrylo__y__ Schleicher__y__ Moustakas__y__
Davis__y__

1. Approve Professional Services

Upon the recommendation of the Superintendent of Schools, the Board approve professional services provided by the following for the 2024-25 school year:

Pursuant to 18A:18A.5, the Board of Education of the Township of Holland in the

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County of Hunterdon and the State of New Jersey awarded the following contracts for licensed professionals for the 2024-25 school year as listed below. These contracts are awarded without competitive bidding as a "professional service" under the provisions of the Public Procurement Law. The contract itself is available for public inspection at the Office of the Board Secretary, located at 714 Milford Warren Glenn Road County Road, Milford, New Jersey, between the hours of 9:00 AM-3:00 PM, Monday through Friday.

Neurodevelopmental Services; as needed
The Neuro Cognitive & Behavioral Institute
Not to exceed \$3,000 per evaluation and report

2. **Approve Contract with Frenchtown School District**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves a contract with Frenchtown School District for student number 25002 in the amount of \$9,890.

S. **SUPPLEMENTARY MATTERS**

1. General

2. Budget

Staff submitted their budgets

Next month should have numbers

3. Facilities Report – December

T. **COMMENTS: PUBLIC - GENERAL**

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Public questions on AI Student Privacy

John Bartruff online

U. **EXECUTIVE SESSION**

~~WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be~~
~~it~~

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- ~~___ Suspension, Civil Penalty or Loss of a License or Permit~~
- ~~___ Disclosure would Impair District's Right to Receive Funding~~
- ~~___ School/Public Security~~
- ~~___ Collective Bargaining~~
- ~~___ Pending, Ongoing or Anticipated Litigation~~

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at _____ to discuss _____.

2. Motion to Enter Public Session

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at _____.

V. ADJOURNMENT

1. Motion to Adjourn

Motion made by **Mr. Moustakas**, seconded by **Mr. Davis**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:56 pm.

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted,



Board Secretary

Board President